



**Town of Vienna**  
**Board of Architectural Review**  
**Exterior Improvements Application**

Application Number: PF-43-18 -BAR

(Office Use Only)

Name of Project: Repairs and Repaint Exterior Trim and over-hang Acreage: \_\_\_\_\_

Location: 309 Maple Ave West, Vienna, VA 22180 Zoning \_\_\_\_\_

Architect: N/A

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Design Professional: N/A

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address (for "Contact Person"): Fetneh Schacht fetneh@1nf.com

The following is to be furnished by the applicant for review in compliance with Chapter 4 of the Code of the Town of Vienna, Virginia. All plans shall include the following applicable items:

1. **One (1) set of folded plans**, drawn to scale, noting dimensions where applicable.
2. **One (1) Color Rendering** of the drawings and/or plans.
3. **Complete Application on** reverse side of this form.
4. **Colors and Finishes:** Indicate all proposed colors, construction materials and finishes on plans and elevations. Physical samples of all materials and colors, including manufacturer names, numbers and installation details, must be provided.
5. **Photographs of Neighboring Properties:** A vicinity map and photographs of all development on immediately adjacent properties.
6. **A Site Plan**, approved in conformance with Article 25, Chapter 18 (Sections 18-250:257) of the Town Code, for any new development or structures, proposed additions, changes in external dimensions, or changes in the location of existing structures.
7. **Landscape:** Specifications on the size, type, variety and location of each plant to be used for landscaping purposes.
8. **Signage:** Proposed location of all free-standing signs with clear indication of all colors, construction materials and finishes; exterior or facade signs shall be clearly indicated on architectural elevation drawings.
9. **Electronic Copy** of application and plans submitted via email or flash drive.

**Plans will not be considered complete and eligible for a placement upon an agenda until all the information listed below has been received at least twenty-one (21) days prior to the next available Board of Architectural Review meeting.**

This following must be completed by the applicant and submitted along with all other required information and materials for review by the Board of Architectural Review in accordance with Chapter 4 of the Code of the Town of Vienna, Virginia:

**1. Describe proposed improvements (including dimensions as necessary):**

Re-paint the exterior trim and over-hangs.

**2. Location of proposed improvements on-site (include dimensions as necessary):**

The building's current trim, over-hangs and door.

**3. Proposed construction materials (include manufacturer, identification numbers and samples):**

Paint

**4. List all colors and finishes (include specifications, color numbers (Pantone etc.) and provide all samples):**

Ashen Tan for the existing building's current door. Same on Trim.

Brown Sugar for the over-hangs, which will replace the current black color.

Paint chip attached.

5. Proposed landscaping (size, type and variety of each plant):

6. Listing of attachments (including drawings, photographs and plans):

- A. Photo of existing building
- B. Photo of neighboring buildings
- C. Proposed paint chips

Applicant's Name: Fetneh Schacht

Company: Long and Foster Real Estate

Address: 309 Maple Ave West, Vienna, VA 22180

Phone: 703-938-4200

E-mail: Fetneh@LNF.com

Signature: 

☒ I am the Owner or have received Owner's  
Consent for this application (Please Check)

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.