



Memorandum

To: Board of Architectural Review
From: Andrea West, Planner
Meeting Date: October 18, 2018
Re: Item No. 3 - Docket No. 56-18-BAR
Northwest Federal Credit Union - 231 Maple Avenue W

Request for approval a façade sign for Northwest Federal Credit Union located at 231 Maple Avenue W, (Docket No. 56-18-BAR), in the C-1A Special Commercial zoning district; filed by John Martel of Complete Sign Inc., sign agent.

The applicant is requesting a new illuminated, channel letter façade sign facing Maple Avenue to replace an existing box-style sign. The individual channel letters, acrylic with aluminum returns, will be mounted on raceways painted to match the façade color.

The sign meets the allowable sign area per the Town of Vienna Zoning Code.

* * * * *

This staff report is not an approval.

Applicants should attend the meeting and represent their application.

Failure to appear may result in the deferral of the item or amendments to the design.

Failure to appear will not relieve any pending violations.