

TOWN OF VIENNA

MEMORANDUM

TO: Michael Gallagher P.E., Director of Public Works

FROM: John Sergent, Engineer

DATE: October 4, 2018

SUBJECT: 409 Beulah Subdivision

I recommend the public improvement bond posted on December 10, 2016 in the amount of \$39,684.17 for the 409 Beulah Road Subdivision be reduced to 10% or \$3, 968.42 for the 2-Year Maintenance Bond. The developer has requested a reduction for these properties. The public improvements have been completed and inspected.

JS