

# **TOWN OF VIENNA**

## **MEMORANDUM**

**TO:** Michael Gallagher P.E., Director of Public Works

**FROM:** Emily Goodman, Construction Inspector

**DATE:** February 6, 2019

**SUBJECT:** Andrew Minor Subdivision

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I recommend the public improvement bond in the original amount of \$535,262 for the Andrew Minor Subdivision located at 130 Pleasant Street NW be reduced to 10% or \$53,526 for the 2-Year Maintenance Bond. The public improvements have been completed and inspected.

EG