

Part 300. Standards

300-L2 Lighting Standards

Security Reference:	300-L2
Description:	Lighting Standards
Policy Reference:	Industry Standards Local Regulations State Legislation

Minimum Standard

- **Regulated States** – California, District of Columbia, Florida, Georgia, Illinois, Louisiana, Maryland, Nevada, New Jersey, New York, Oregon, Texas, Washington, Alabama, Connecticut, Kansas, Kentucky, Massachusetts, Montana, Missouri, New Hampshire, Rhode Island, Virginia
- A minimum of ten (10) **foot candle** power at the face of the ATM or after-hour depository extending outward five (5) feet in all unobstructed directions.
- A minimum of two (2) foot candle power extending outwards in all unobstructed directions fifty (50) feet from the face of the ATM and after-hour depository.
- A minimum of two (2) foot candle power in defined parking areas within sixty (60) feet of the ATM and after-hour depository. In the event the ATM or after-hour depository is located within ten (10) feet of the corner of the building and is generally accessible from the adjacent side, there shall be a minimum of two (2) foot candle power along the first forty (40) unobstructed feet of the adjacent side of the building.
- If the ATM or after-hour depository is located inside a accessible vestibule during any hours of darkness, a minimum of 10 foot candle power at the face of the ATM or after-hour depository extending outward five (5) feet in all unobstructed directions. There will be a minimum of two (2) foot candle power at the inside of the vestibule entry/exit door(s). A minimum of two (2) foot candle power extending outwards in all unobstructed directions fifty (50) feet from the vestibule entry/exit door. A minimum of two (2) foot candle power in defined parking areas within sixty (60) feet of the vestibule entry/exit door. In the event the vestibule entry/exit door is located within ten (10) feet of the corner of the building and is generally accessible from the adjacent side, there shall be a minimum of two (2) foot candle power along the first forty (40) unobstructed feet of the adjacent side of the building. In urban settings for which there is no defined Bank parking and the only access area is a public sidewalk, a minimum 2 foot candle power shall be for the first 5 unobstructed feet from the door. The minimum foot candle reading will also be limited to Bank controlled property lines.
- A minimum of two (2) foot candle power in the immediate area of the designated associate entrance/exit to the facility.

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- All lighting measurements are to be taken at 36 inches above the ground on a horizontal plane, **unless otherwise specified by state law or regulation (3/07)**.
- [Corporate Workplace](#) has overall responsibility of ensuring that bank properties remains in compliance.
- The minimum standard shall apply unless a greater standard is required by an applicable law for a particular facility location.

Non-Regulated States

- A minimum of ten (10) foot candle power at the face of the ATM or after-hour depository extending outward five (5) feet in all unobstructed directions.
- A minimum of one (1) foot candle power extending outwards in all unobstructed directions fifty (50) feet from the face of the ATM and after-hour depository.
- A minimum of one (1) foot candle power in defined parking areas within sixty (60) feet of the ATM and after-hour depository. In the event the ATM or after-hour depository is located within ten (10) feet of the corner of the building and is generally accessible from the adjacent side, there shall be a minimum of one (1) foot candle power along the first forty (40) unobstructed feet of the adjacent side of the building.
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- A minimum of two (2) foot candle power in the immediate area of the designated associate entrance/exit to the facility.
- All lighting measurements are to be taken at 36 inches above the ground on a horizontal plane, unless otherwise specified by state law or regulation (3/07).
- [Corporate Workplace](#) has overall responsibility of ensuring that bank properties remains in compliance.
- The minimum standard shall apply unless a greater standard is required by an applicable law for a particular facility location.

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Considerations

- A maintenance schedule should be established to ensure proper functioning of lighting.
- Landlords responsible for lease space and access areas in which bank facilities reside should be educated by a bank representative as to the Bank's lighting standards. Should the landlord not respond appropriately, then formal documentation should be exchanged noting that some state laws affect both the operator of the ATM and the property owner.
- In partnership with [Corporate Workplace](#), Global Corporate Security Protective Services determines appropriate lighting for security equipment to perform as designed at every Bank of America facility. This includes the exterior of a facility, to ensure the safety and security of associates and customers.
- Facility specific requirements are to be determined by the local Corporate Workplace manager and the local Protective Services Manager.

Appendix

Contact Person

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Revision History

Date	Page	Section
7/26/2013	All	Annual Review completed
12/30/2013	Page 3 Considerations	<p>Added the following language for clarification:</p> <ul style="list-style-type: none">• In partnership with Corporate Workplace, Global Corporate Security Protective Services determines appropriate lighting for security equipment to perform as designed at every Bank of America facility. This includes the exterior of a facility, to ensure the safety and security of associates and customers.• Facility specific requirements are to be determined by the local Corporate Workplace manager and the local Protective Services Manager.

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Preference (s):	Industry Standards State Legislation Local Regulations

Minimum Standard

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- A minimum of two (2) **foot candle** power in the immediate area of the designated associate entrance/exit to the facility.
- All lighting measurements are to be taken at 36 inches above the ground on a horizontal plane, **unless otherwise specified by state law or regulation (3/07).**
- Corporate Real Estate has overall responsibility of ensuring that bank properties remains in compliance.
- The minimum foot candle reading will be limited to Bank Controlled property lines.
- **The minimum standard shall apply unless: (i) a greater standard is required by an applicable law for a particular facility location; or (ii) unless the minimum standard would violate lighting restrictions in an applicable law for a particular facility location. In either instance, the minimum standard would yield to such applicable law (3/07).**

Updated

Typical Application Areas

- ATM and after-hour depository locations.
- Banking centers, Cash Vault Services Facilities, ATM Regional Deposit Verification Units and other Bank facilities.

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