



Town of Vienna
Home Certificate of Occupancy
Article 22 Chapter 18, Town Code

Permit Number: 14942

A Certificate of Occupancy is hereby granted for the following firm, business, establishment or individual in accordance with Article 22, Chapter 18, of the Code of the Town of Vienna, Virginia. Please note limitations set forth in Section 18-173, specifically, no exterior evidence of the business and customer/client visits by appointment only.

Occupant Name: Zeinab Home Daycare

Street Address: 305 Jade Ct NW

Zoning District: RS-12.5, Single Family Residential

Legal Description: 38-3 ((31)) 3

Permitted Uses: Home daycare of up to seven (7) children. No outside employees permitted. Per application request, children will be cared for in the basement of the home during the hours of 7am-6pm. Must adhere to all local, county, and state licensing requirements. Please be advised that any increase in care of children will require formal conditional use permit approval issued by the town of Vienna's board of zoning appeals.

Approved for Issuance of Certificate:

Patricia O'Donoghue
Director of Planning & Zoning

Date *10/24/17*

This certificate does not take the place of any license required by law, nor does it authorize the use of boilers, motors, machinery or any signs. Any change in the use or occupancy of this structure or upon the subject property shall require a new certificate of occupancy.

This Certificate Shall Be Conspicuously Posted At All Times

TOWN OF VIENNA, VIRGINIA
APPLICATION FOR CERTIFICATE OF OCCUPANCY

AUG 25 2017

HOME OCCUPATION
(TYPE OR PRINT IN INK)

RECEIVED

APPLICANT NAME: Zeinab Salem DATE: 8/25/2017

STREET ADDRESS: 305 Jade CT NW Vienna VA 22180 PHONE: 703 762 6595

BUSINESS NAME (IF APPLICABLE): Zeinab Home

PROPOSED USE: OFFICE ☐ DAYCARE ☒ Daycare WORKSHOP ☐ STORAGE ☐

DESCRIBE—IN DETAIL—THE NATURE OF THE PROPOSED HOME OCCUPATION: single family home.

Dayhomecare for seven children

LIST ALL EMPLOYEES AND THEIR RELATION TO YOU: No employees

TOTAL GROSS FLOOR AREA OF DWELLING (INCLUDING BASEMENT): 1276 sq ft.

AREA TO BE USED FOR HOME OCCUPATION (INCLUDING STORAGE): the basement

HOURS OF OPERATION: 7am - 6am TOTAL HORSEPOWER USED: 11 hours

NUMBER OF DAILY CUSTOMER VISITS: 4 NUMBER OF DAILY DELIVERY/PICKUPS: 4

OWNER NAME: Yi Bian PHONE: 703 424 3609

OWNER ADDRESS: 1708 Margie Drive McLean, VA 22101

E-MAIL ADDRESS (for "Contact Person"): (over) ybian@gmail.com / zozamthamoud24@gmail.com

DO YOU OWN THE DWELLING? YES ☐ NO ☒ **NOTE:** IF YOU DO NOT OWN THE SUBJECT PROPERTY, YOU MAY BE REQUIRED TO SUBMIT—ALONG WITH THIS APPLICATION—A LETTER FROM THE PROPERTY OWNER (INCLUDING THE OWNER'S NAME, ADDRESS, TELEPHONE NUMBER, AND E-MAIL ADDRESS—IF KNOWN) STATING THAT THEY HAVE NO OBJECTIONS TO THE PROPOSED BUSINESS BEING CONDUCTED IN THE RESIDENCE.

NOTE (AS REQUIRED BY CHAPTER 8 OF THE VIENNA TOWN CODE): HAVE YOU MADE APPLICATION FOR A TOWN OF VIENNA BUSINESS LICENSE? YES ☐ NO ☐

OFFICE USE ONLY			
Permit No.: <u>14942</u>	Date Assigned: <u>10.17.17</u>	Processed By: <u>[Signature]</u>	
Legal Description: <u>30-3((31))3</u>	If Platted:		
Subdivision: <u>Jade Manor</u>	Section: <u>31</u>	Block: <u>-</u>	Lot: <u>3</u>
Zoning District: <u>RS-12.5</u>	Use Approved/Date: _____		
Use Limitations: <u>Home daycare for up to 7 children - No outside employees</u> <u>must adhere to all county and state regulations.</u>			
APPROVED BY: <u>[Signature]</u>		Date: <u>10/11/17</u>	
Director of Planning & Zoning		Date: <u>10/16/17</u>	
<u>[Signature]</u>		Date: _____	
Town Manager			

41: 978.

To whom it may concern:

This is to certify that Zeinab Salem and her family are my tenant at 305 Jade Ct NW, VA 22180. Upon her request, I write to you as landlord to clarify that I do not have objection for her to conduct a daycare business with 7 kids at the said property, subject to the condition that the tenants meet all pertinent requirements set by competent local, state and national authorities. The tenant must also secure proper business licenses and liability insurances for the business as specified by law and indemnify the landlord of any damage as a result of the tenant operating the proposed business at the said location.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Yi Bian', with a stylized, flowing script.

Yi Bian

Landlord of 305 Jade court NW, Vienna, VA 22180
1708 Margie Dr., Mclean, VA 22101
email: ybian8@gmail.com
tel: 703-424-3608

CONTACT WITH LOCAL ZONING ADMINISTRATOR

THE FOLLOWING INDIVIDUAL PLANS TO SUBMIT AN APPLICATION FOR A LICENSE TO OPERATE A FAMILY DAY HOME PURSUANT TO § 63.2-100 OF THE CODE OF VIRGINIA

To Be Completed by Operator of Family Day Home

NAME OF APPLICANT Zeinab Salem

PHYSICAL ADDRESS 305 Jade CT NW Vienna VA 22180
STREET OR ROUTE NO. CITY STATE ZIP

APPLICANT'S TELEPHONE NUMBER: 703-462-6595 EMAIL ADDRESS: 202omahmoud24@gmail.com

THE HOME IS LOCATED IN THE COUNTY OR CITY OF Vienna

APPLICANT IS REQUESTING A LICENSE TO CARE FOR THE FOLLOWING NUMBER OF CHILDREN (NOT INCLUDING CHILDREN WHO RESIDE IN THE HOME): 7

To Be Completed by Local Zoning Administrator

THE ZONING ADMINISTRATOR'S SIGNATURE ON THIS FORM VERIFIES THAT THE APPLICANT HAS INFORMED THE ZONING ADMINISTRATOR OF HIS/HER PLANS TO APPLY FOR A LICENSE TO OPERATE A FAMILY DAY HOME AT THE ADDRESS ABOVE.

Tax Map # <u>32-3</u>	Parcel # <u>((31)) 3</u>	Zoning District <u>RS-12.5</u>
--------------------------	-----------------------------	-----------------------------------

FRANK SIMECK
Printed Name of Zoning Administrator

Frank Simeck 10/17/17
Signature of Zoning Administrator Date

Telephone Number: 703-255-6348

Email Address: FSIMECK@VIENNAVA.GOV

Comments: See attached certificate of occupancy

For questions, please contact your Area Licensing Office (Information Attached)