



**Town of Vienna**  
**Board of Architectural Review**  
**Sign Review Application**

Application Number: PF-32-19 -BAR

(Office Use Only)

Name of Project: NAVY Federal Corporate Sign Acreage: 60  
Location: 820 Follin Lane SE, Vienna, VA 22180 Zoning: CMP  
Business Owner: NAVY FEDERAL CREDIT UNION  
Address: 820 Follin Lane SE Phone: \_\_\_\_\_  
Property Owner: SAME AS ABOVE  
Address: \_\_\_\_\_ Phone: 703-855-8654 (d)  
E-mail Address (for "Contact Person"): stacey\_purinton@NAVYfederal.org  
703-774-7925 (c)

The following is to be furnished by the applicant for review in compliance with Chapter 4 of the Code of the Town of Vienna, Virginia. All plans shall include the following applicable items:

1. **Scaled drawings:** 1 copy of drawings of all proposed signs; drawn to scale; include all proposed text and images; show dimensions of sign, letters, and images; all sets are to be in color
2. **Complete Application** on reverse side of this form.
3. **Samples** of proposed colors, materials, and paint chips.
4. **Photographs** with the proposed location of any sign indicated as nearly as possible
5. **Site Plan:** 1 **folded** copy showing the proposed location of any freestanding sign (no larger than 11x17 format)
6. **Electronic Copy** of application, plans, and drawings submitted via email or flash drive.

**Plans will not be considered complete and eligible for a placement upon an agenda until all the information listed below has been received at least twenty-one (21) days prior to the next available Board of Architectural Review meeting.**

This following must be completed by the applicant and submitted along with all other required information and materials for review by the Board of Architectural Review in accordance with Chapter 4 of the Code of the Town of Vienna, Virginia:

1. Type of sign: Façade ☐ Freestanding ☐ Monument ☒  
Replacement Face Panel ☐ Under Canopy ☐  
Window ☐ Other \_\_\_\_\_

2. Location of proposed sign(s) on-site (include dimensions as necessary):

38° 54' 11" N ; 77° 14' 42" W

ALONG FOLLIN LANE, SE APPROX. 460 FT. WEST OF THE  
WEST FACADE OF THE HQ'S BLDG.

3. Dimensions (sign exterior and interior design elements):

STONE BASE: 30'-0" L x 0.92' (11") h

LOW SIGN: 23'-0" L x 2'-5 5/16" h

HIGH SIGN: 9'-6" L x 5'-1" h

4. Colors and materials (include manufacturer, number, thickness, etc.):

"MATTHEW'S PAINT" = COLOR #1 - BRUSHED ALUMINUM  
(SATIN FINISH)

COLOR #2 - PANTONE 540C BLUE  
(SATIN FINISH)

FABRICATED ALUMINUM SIGN CABINETS MOUNTED TO STONE/CONC. BASE

5. Illumination details:

14- GROUND UP LIGHTS (EXIST. TO BE REUSED)

3 OR 4; 120V LED PANELS

6. Other information:

Applicant's Name: \_\_\_\_\_  
Company: NAVY FEDERAL CREDIT UNION  
Address: 820 FOLLIN LAKE SE, VIENNA, VA 22180  
Phone: 703-255-8654 (office) 703-774-7925 (cell)  
E-mail: stacey.purinton@navyfederal.org  
Signature: SEP Purinton



*I am the Owner or have received Owner's  
Consent for this Application (Please Check)*

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.