



**Town of Vienna**  
**Board of Architectural Review**  
**Exterior Improvements Application**

Application Number: \_\_\_\_\_-BAR

(Office Use Only)

Name of Project: \_\_\_\_\_ Acreage: \_\_\_\_\_

Location: \_\_\_\_\_ Zoning \_\_\_\_\_

Architect: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Design Professional: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address (for "Contact Person"): \_\_\_\_\_

The following is to be furnished by the applicant for review in compliance with Chapter 4 of the Code of the Town of Vienna, Virginia. All plans shall include the following applicable items:

1. **One (1) set of folded plans**, drawn to scale, noting dimensions where applicable.
2. **One (1) Color Rendering** of the drawings and/or plans.
3. **Complete Application on** reverse side of this form.
4. **Colors and Finishes:** Indicate all proposed colors, construction materials and finishes on plans and elevations. Physical samples of all materials and colors, including manufacturer names, numbers and installation details, must be provided.
5. **Photographs of Neighboring Properties:** A vicinity map and photographs of all development on immediately adjacent properties.
6. **A Site Plan**, approved in conformance with Article 25, Chapter 18 (Sections 18-250:257) of the Town Code, for any new development or structures, proposed additions, changes in external dimensions, or changes in the location of existing structures.
7. **Landscape:** Specifications on the size, type, variety and location of each plant to be used for landscaping purposes.
8. **Signage:** Proposed location of all free-standing signs with clear indication of all colors, construction materials and finishes; exterior or facade signs shall be clearly indicated on architectural elevation drawings.
9. **Electronic Copy** of application and plans submitted via email or flash drive.

**Plans will not be considered complete and eligible for a placement upon an agenda until all the information listed below has been received at least twenty-one (21) days prior to the next available Board of Architectural Review meeting.**

This following must be completed by the applicant and submitted along with all other required information and materials for review by the Board of Architectural Review in accordance with Chapter 4 of the Code of the Town of Vienna, Virginia:

**1. Describe proposed improvements (including dimensions as necessary):**

The proposed improvements include re-facing of the shopping center and parking realignment. This submission changes the location of the dumpster pad and proposes a dumpster enclosure. This submission also proposes a change to the trees and plantings proposed in the bioretention area.

**2. Location of proposed improvements on-site (include dimensions as necessary):**

The location of the enclosure is behind the shopping center. The bioretention area is located in front of the shopping center near the Park Street entrance.

**3. Proposed construction materials (include manufacturer, identification numbers and samples):**

Proposed materials include 10' tall 18' X 36' Saddle Brown Trex Fence dumpster enclosure with black metal posts.

**4. List all colors and finishes (include specifications, color numbers (Pantone etc.) and provide all samples):**

Trex Saddle Brown fence with black metal posts.

5. Proposed landscaping (size, type and variety of each plant):

Bioretention plantings include 2 River Birch (2" caliper), 136 Butterfly Milkweed (2 Gal), 1,023 American Alumroot (1 Gal), and 205 Beard-Tongue (205 Gal)

6. Listing of attachments (including drawings, photographs and plans):

A. Refurbishment Site Plan

B. Fence sample to be provided at hearing

C.

Applicant's Name: Alan Christoe

Company: VIKA Virginia

Address: 8180 Greensboro Dr, Suite 200, Tysons, VA 22102

Phone: 703-442-7800

E-mail: christoe@vika.com

Signature: 



I am the Owner or have received Owner's

Consent for this application (Please Check)

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.