SAMPLE RESOLUTION

At a regularly scheduled meeting of the Vienna Town Council on September 16 , 2019, on a motion by [name of Council or Board member], seconded by [name of Council or Board member], the following resolution was adopted by a vote of [#] to [#]:

WHEREAS, the Vienna Town Council desires to submit an application for an allocation of funds of up to $489,000 through the Virginia Department of Transportation Fiscal Year 2021-22, Transportation Alternatives Program; and,

WHEREAS, $489,000 of these funds are requested to fund the design and construction of 1,700 feet of curb,gutter and sidewalk along **Glyndon Street SE**, between Locust Street SE and Dominion Drive SE; and,

WHEREAS: The Vienna Town Council hereby supports this application for an allocation of $489,000 through the Virginia Department of Transportation Fiscal Year 2021-22 Transportation Alternatives Program.

NOW THEREFORE BE IT RESOLVED, that the Council/Board of Supervisors of the Town of Vienna hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

BE IT FURTHER RESOLVED, that the Town Manager is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

ADOPTED this [day] day of [month year].

A COPY ATTEST

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[NAME] [TITLE]