



# Town of Vienna

## Board of Architectural Review

### Sign Review Application

Application Number: PF-47-19 -BAR  
(Office Use Only)

Name of Project: SHERRI STUDIOS Acreage: \_\_\_\_\_  
Location: 513 W MAPLE AVE VIENNA, VA 22180 Zoning: \_\_\_\_\_  
Business Owner: SHERRI STUDIOS  
Address: 513 W MAPLE AVE VIENNA, VA 22180 Phone: 571-581-0236  
Property Owner: BERNSTEIN MANAGEMENT GROUP INC  
Address: 2905 CHAIN BRIDGE RD 2ND FLOOR VIENNA, VA 22182 Phone: 571-581-0236  
E-mail Address (for "Contact Person"): WASIF@BERNSTEINMANAGMENTGROUP.COM

The following is to be furnished by the applicant for review in compliance with Chapter 4 of the Code of the Town of Vienna, Virginia. All plans shall include the following applicable items:

1. **Scaled drawings:** 1 copy of drawings of all proposed signs; drawn to scale; include all proposed text and images; show dimensions of sign, letters, and images; all sets are to be in color
2. **Complete Application** on reverse side of this form.
3. **Samples** of proposed colors, materials, and paint chips.
4. **Photographs** with the proposed location of any sign indicated as nearly as possible
5. **Site Plan:** 1 **folded** copy showing the proposed location of any freestanding sign (no larger than 11x17 format)
6. **Electronic Copy** of application, plans, and drawings submitted via email or flash drive.

**Plans will not be considered complete and eligible for a placement upon an agenda until all the information listed below has been received at least twenty-one (21) days prior to the next available Board of Architectural Review meeting.**

This following must be completed by the applicant and submitted along with all other required information and materials for review by the Board of Architectural Review in accordance with Chapter 4 of the Code of the Town of Vienna, Virginia:

1. Type of sign: Façade ☒ Freestanding ☐ Monument ☐  
Replacement Face Panel ☐ Under Canopy ☐  
Window ☐ Other \_\_\_\_\_

2. Location of proposed sign(s) on-site (include dimensions as necessary):

FRONT BUILDING

3. Dimensions (sign exterior and interior design elements):

12" (H) X 192" (L)

4. Colors and materials (include manufacturer, number, thickness, etc.):

AVERY - DARK BROWN DURANODIC  
VINYL FILM  
TUFFAK SUNLIFE - 3/16" THICK, WHITE  
POLYCARBONATE ACRYLIC PLASTIC

5. Illumination details (lumens, foot candles, kelvin):

6. Other information:

REFACE TO THE EXISTING CABINET BOX SIGN.

Applicant's Name: JACK SHIN

Company: BELTWAY SIGN TEAM, INC

Address: 6650 SANTA BARBARA RD SUITE 9 ELKRIDGE, MD 21075

Phone: 301-787-2100

E-mail: beltway9000@yahoo.com

Signature: \_\_\_\_\_



*I am the Owner or have received Owner's*

*Consent for this Application (Please Check)*

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.

6. Other information:

REFACE TO THE EXISTING CABINET BOX SIGN.

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Company: BELTWAY SIGN TEAM, INC

Address: 6650 SANTA BARBARA RD SUITE 9 ELKRIDGE, MD 21075

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