



Department of Planning and Zoning

Town of Vienna, Virginia

127 Center St. South

Vienna, VA 22180

Phone: 703-255-6341 | Hours: Monday – Friday, 8:00 am - 4:30 pm

Planning Commission & Board of Zoning Appeals

Conditional Use Permit Application

Application Number: _____ -CUP

(Office Use Only)

Name of Project: Happy Younglings Daycare Zoning: RS-10

Address of Subject Property: 108 Yeonas Circle SE

Legal Description: 0393 13 2618; VIENNA WOODS LT 2618 SEC 15

Lot: _____ Block: _____ Section: _____

Subdivision: _____

Square Footage: 30,171

Present Use of Property: Residential home and Family Day Home

Reason for Requesting a Conditional Use Permit (Provide additional pages as necessary):

RENEWAL CUP FOR FAMILY DAY HOME
UP TO 10 KIDS

Signature (Owner or Agent):  Tania Giviani-Faris

Name of Owner(s): Tania Giviani-Faris and Kambiz Faris

Address: 108 Yeonas Circle SE, Vienna, VA 22180 Phone: 703-606-3365

E-mail Address: taniafaris@yahoo.com/kambiz777@yahoo.com

Name of Agent(s): Tania Giviani-Faris

Address: _____ Phone: _____

E-mail Address (for "Contact Person"): _____

The following is a list of information, or items, to be furnished along with the application for a conditional use permit in conformance with Sections 18-209:216 and Articles 5:15 of Chapter 18 of the Code of the Town of Vienna, Virginia. Applications will not be considered complete and eligible for review, and placement upon an agenda, until the information listed below has been received at least twenty-eight (28) days prior to the next available Planning Commission meeting, and thirty-five (35) days prior to the next meeting of the Board of Zoning Appeals. All such requests shall be accompanied by the following information:

1. **Complete Application** with all requested information provided in this application.
2. **Two (2) copies** of all supporting documentation (all documents larger than 8.5"x11" must be folded).
3. **Two (2) Folded Copies of approved site plans**, when applicable, and all supporting information in conformance with all of the requirements of 18-250:255 of Town Code. To be included along with the approved site plans is the following information:
 - a. A certificate of survey, or plat, showing the legal description and boundary lines of the subject tract for which the conditional use permit is requested and owner(s), present zoning and use of all properties contiguous to the subject tract. Also required is a vicinity map clearly indicating the location of the applicant's property in relation to other major features in the Town of Vienna.
 - b. A detailed written description of all proposed improvements, along with all additional information as required by other regulatory agencies, including floor plans, interior structure information, required inspection reports, etc.
4. **One (1) Copy** of a listing of the names and addresses of the owners of all properties adjoining and all lands lying on the opposite sides of all streets and alleys abutting the subject tract for which the variance or appeal is being requested. (This information may be easily obtained online at the following address: <http://icare.fairfaxcounty.gov/ffxcare/Main/Home.aspx>).
5. **Electronic Copy** of application and plans submitted via email or flash drive.

Note: Section 18-216 of the Town Code specifies that any conditional use permit authorized by the Board shall be valid only for six (6) months unless construction or the related operation has commenced.

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.



Town of Vienna
Planning Commission &
Board of Zoning Appeals
Family Day Home

Application Number: PF-42-19 -CUP

(Office Use Only)

Note: For seven (7) or fewer unrelated children, no conditional use permit is required by the Town of Vienna.

“Family Day Homes,” day care centers, a day care house, or home care facilities are allowed only in the following zoning districts after the issuance of a conditional use permit in accordance with § 18-209 of the Code of the Town of Vienna and appropriate County and Commonwealth of Virginia permits:

- RS-16 Single Family Residential (16,000 sq. ft.)
- RS-12.5 Single Family Residential (12,500 sq. ft.)
- RS-10 Single Family Residential (10,000 sq. ft.)
- RM-2 Multi-Family Residential

The following information shall be provided for review with the conditional use permit application. All information must be submitted simultaneously. The applicant must be present at all hearings to answer any questions which may be raised by the Planning Commission or the Board of Zoning Appeals relative to the request.

Contact Person: _____

Address: _____ Phone: _____

E-mail Address (for “Contact Person”): _____

Date Care Owner: _____

Proposed Site Address: _____

Zoning District: _____ Number of Non-resident Children: _____

Number of Resident Children: _____ Number of Full-time Center Attendants: _____

Number of Part-time Center Attendants: _____

Fairfax County Permits Applications and Date:

Commonwealth of Virginia Permits Applications and Date:

Submittal Requirements

1. **Twenty (20) Copies** of site plan of property including the following information:
 - a. Building footprint
 - b. Building setbacks
 - c. Outside play area with total square footage
 - d. Proposed improvements
 - e. Fences
 - f. Parking
 - g. On-site traffic circulation
 - h. Adjoining property owners
 - i. Street names
2. **Twenty (20) Copies** of interior structure showing the following information (all plans larger than 8.5"x11" should be folded):
 - a. Rooms for day care area with doors, windows, and square footage
 - b. Kitchen area (if applicable) indicating food preparation area, care of perishable foods, water, garbage, etc.
 - c. Location and number of toilet facilities including steps, washing facilities, and towels
 - d. All entrances and exists to and from the building
3. **A Statement** shall be included addressing the following issues:
 - a. How the house will be heated in the winter
 - b. How the building is being serviced for water and sewer (municipal or well/septic)
 - c. Fire prevention measures
 - d. If there is a connected and working telephone
 - e. If there is to be no kitchen, how will drinking water be made available to the children, including drinking cups
 - f. Status of Fire Marshal's and other inspections

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