

Scoping Report

Date: March 5, 2018		Project Manager: Mike Gallagher	
UPC 111403	District Northern Virginia	Residency	City/County Town of Vienna
Route EN17	State Project Number		Street Name Park Street NE
FHWA 534#	Federal Number		Road System
Termini From: 353 Park Street NE To: Ayr Hill Avenue NE Project Length: 850 ft			
Project Category M, I-V: I (Refer to Category Definitions on PMO Website)			
Project Purpose and Need: Provide needed pedestrian facilities along Park Street NE			
Project Narrative: This project will construct approximately 850 feet of curb, gutter and sidewalk			

Relevant Cost and Schedule Risks:

<input type="checkbox"/> Technical	<input type="checkbox"/> Environmental
<input type="checkbox"/> Structures & Geotech	<input type="checkbox"/> Permits
<input type="checkbox"/> Stormwater	<input type="checkbox"/> Political & delayed decisions
<input type="checkbox"/> Design and access issues	<input type="checkbox"/> Stakeholder issues
<input type="checkbox"/> Construction & MoT	<input type="checkbox"/> Political & delayed decisions
<input type="checkbox"/> R/W acquisition	<input type="checkbox"/> Multiple contracts
<input type="checkbox"/> Utilities	<input type="checkbox"/> Fiber Optics

Delivery

☐ Design-Bid-Build ☐ Design-Build ☐ PPTA ☐ State Forces ☒ Other: Locality

Project Risks – see attached Risk Management Plan

Public Involvement

☒ Willingness ☐ Location Public Hearing ☐ Design Public Hearing ☐
 Combined Location and Design Public Hearing
☐ Exception from the Public Hearing Process (refer to [Public Involvement Manual](#))

Estimate and Funding

Fund(s) & Type	PE Other P	RW P	CN Spec. Federal P	
SYP Year <u>2018</u> Estimate	PE \$ 76,000	RW \$	CN \$ 305,000	Total \$ 382,000
PCES Recommended Estimate	PE \$ 90,000	RW \$ 27,000	CN \$ 739,000	Total \$ 855,000

Schedule

Authorize Preliminary Engineering:	01/25/2018
Environmental Review Process (completed):	
Scoping Team Meeting Held:	03/14/2018



Scoping Report

Public Hearing Team Meeting (planned):	
Field Inspection Team Meeting (planned):	
Pre-Advertisement Conference Team Meeting (planned):	
Advertisement (planned):	
Construction Complete (planned):	FY2020

Has Common Sense Engineering (IIM-LD-255) been reviewed and implemented on this project? ☒ YES ☐ NO
Explanation of use/non-use:

Proposed Project Elements – Scoping Worksheets Completed
Scoping Worksheets for each functional area's scope of work are uploaded to iPM Documents

<input type="checkbox"/> Construction	<input type="checkbox"/> L & D - Traffic Design
<input type="checkbox"/> Community Impacts	<input type="checkbox"/> Materials
<input type="checkbox"/> Environmental	<input type="checkbox"/> Planning and Investment
<input type="checkbox"/> L & D - Hydraulics	<input type="checkbox"/> Right of Way
<input type="checkbox"/> L & D – Landscape Architecture	<input type="checkbox"/> Structure and Bridge
<input type="checkbox"/> L & D – Roadway Design	<input type="checkbox"/> Traffic Engineering
<input type="checkbox"/> L & D - Survey	<input type="checkbox"/> Utilities

Risk-Based Oversight
☒ Tier 1 – All maintenance schedules, SAAPs and NFO < \$10M Construction Cost
☐ Tier 2 – All FO, all NFO > \$10M, and all projects designated as Design Build at the Scoping stage

Scope Recommendation

Date: _____
Project Manager

Scope Approval
The following signatures constitute Scope approval for those projects that the Project Manager concludes no further studies are required to determine Scope.

Date: _____
District Project Development Engineer

Date: _____
State Location and Design Engineer (or Designee) or
State Structure and Bridge Engineer (or Designee)
Note: Central Office approval only required on Tier 2 Oversight projects.
Comments: _____

Please return the approved scoping report to the Project Manager.
The Project Manager will upload the approved Scoping Report to iPM Documents and enter the actual end date for task 22 – Scope Project into the schedule upon scoping approval.

Electronic Attachments ([saved in iPM](#)):