Clark, Melanie Fairfax City

From: Crowder, Melanie <Melanie.Crowder@fairfaxva.gov>
Sent: Wednesday, September 18, 2019 3:34 PM
To: Clark, Melanie
Subject: Re: Consent agenda

Good Morning, (is it still morning, I'm finally getting to this email) – life in the City is CARAZY BUSY

We actually use the consent agenda at every regular meeting.
So the guidelines we use for consent loosely are:
Below $200,000
Administrative actions such as selling a cemetery plot, resolutions of support or authorizing the CM to move forward or execute a document.
Introductions of Ordinances (our ordinance approval is a two-meeting process – introduce the first meeting and then PH the second meeting)
Approval of Agreements, MOUs that are annual or noncontroversial
Award of a contracts that are annual or noncontroversial
Introductions of supplemental appropriations (same steps as the Ordinance approval)

So on our agendas the consent agenda is always listed whether there are items under it or not(we rarely have no items under it). And even if we have only one item for consent, we still place it under consent, and the reason for that is because anything on the consent agenda does not require staff to get up and give a presentation. I have had council ask the question, "if we only have one item why don't we just list that one item?" and the reason is because we don't have discussion or presentations of consent items. If we wouldn't normally provide a presentation on an MOU, why would we, just because it's the only item listed....that's just wasting peoples time. The Council always has the option to pull items from the consent agenda and then those items are provided discussion and presentation by staff following the approval of the remaining consent items.

https://www.fairfaxva.gov/services/about-us/city-meetings this is the link to our meetings, and if you look at any of the regular meetings, you will see the list of consent items and their respective staff reports. You will also see under the "Consent Agenda" the consent motion, which is the motion read to approval all items.

Sorry if I was too descriptive and you already knew all that, I wasn't sure so I just gave you a brain dump. ☺
Let me know if you have any other questions.

Have a great evening

Melanie Crowder, CMC
City Clerk
City Hall
10455 Armstrong Street
Fairfax, VA 22030

www.fairfaxva.gov

City of Fairfax, Virginia
City Council Meeting Agenda

Mayor
David L. Meyer
City Council
Michael J. DeMarco
So P. Lim
Janice B. Miller
Jennifer E. Passey
Jon R. Stehle, Jr.
Sang H. Yi

CITY COUNCIL REGULAR MEETING
COUNCIL CHAMBERS, CITY HALL
Tuesday, October 29, 2019
07:00 P.M.

1. Call the regular meeting to order.

2. Invocation (Councilmember Miller).

3. Pledge of Allegiance.

4. Presentations and Proclamations. None.

5. Presentations by the public on any item not subject to a public hearing.

6. Adoption of the agenda.

7. Consent agenda.

Consent Motion

a. Consideration to authorize the City to sell two (2) cemetery sites to a non-city resident.

Staff Report

b. Introduction of an appropriation resolution in the maximum amount of $12,000 to Fair Lakes Youth Association ($7,500), Yellow Ribbons United ($2,000) and The Josh Anderson Foundation ($2,500).

Staff Report

c. Introduction of an appropriation resolution in the amount of $99,910 to fund an Organizational and Staffing Analysis.

Staff Report

8. Public hearings.

a. Public hearing and Council action on a request of Tellez Fairfax LLC, applicant, by Dario Davies, agent, for a Special Use Permit pursuant to City Code Section 110-3.5.5.C to allow drive-through windows/facilities as an accessory use to a restaurant in the CR Commercial Retail Zoning District and Architectural Control Overlay District on the premises known as 10880 Fairfax Blvd and more particularly described as Tax Map Parcel 57-1-02-048-B.

Staff Report

Presentation

b. Public hearing and Council action on an ordinance amending Chapter 6 (Animals) of the Code of City of Fairfax, Virginia, to add thereto a new Article VI, pertaining to pet shops.

Staff Report

c. Public hearing and Council action on an initial ordinance proposing to grant a non-exclusive franchise to occupy and use the public rights-of-way, streets, highways, parks and other public places of City for the construction, maintenance and operation wherein of a system of pipes, mains, valves, manholes necessary or convenient for the transmission, distribution and sale of natural gas within the corporate limits of the City, and authorizing the advertisement and receipt of bids for the franchise.

Staff Report

9. Items not requiring a public hearing.

a. Consideration of a resolution providing for the issuance and sale of two series of general obligation refunding bonds of the City of Fairfax, Virginia, providing for the form, details and payment thereof, providing for the refunding of a portion of the city's outstanding general obligation refunding bonds, series 2012B, and authorizing the execution and delivery of certain documents, all for the purpose to realize debt service savings.

Staff Report

b. Consideration of a resolution providing for the issuance and sale of a general obligation refunding bond of the City of Fairfax, Virginia, providing for the form, details and payment thereof, providing for the refunding of a portion of the city's outstanding general obligation refunding bonds, series 2010, and authorizing the execution and delivery of certain documents, all for the purpose to realize debt service savings.

Staff Report

Presentation

10. Approval of minutes.

a. September 24, 2019 Regular Meeting

DRAFT Minutes

11. Council Comments.

12. Recess the regular meeting to go into work session.

13. Work Session.

a. Discussion of the City of Fairfax Draft 2020 Legislative Program.

Staff Report

Presentation

b. Presentation of the FY 21 - 25 Draft CIP and explanation of CIP format and process.

Proposed CIP FY 21-25 (LARGE FILE)

Presentation

14. Reconvene the regular meeting.

15. Adjourn the regular meeting.

The City of Fairfax is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability, please call 703-385-7935, (TTY 711)

Herndon

Clark, Melanie

From: Wellershaus, Viki <viki.wellershaus@herndon-va.gov>
Sent: Thursday, November 7, 2019 12:51 PM
To: Clark, Melanie
Subject: RE: ? Consent agenda

Hi, Melanie. Yes, Herndon does utilize a consent agenda. The Consent agenda is approved by one motion, without discussion. Council may pull any item for discussion and separate action. A few items approved on the Consent agenda include: award of contracts, initiating resolutions for zoning ordinance text amendments, appointments to boards/commissions previously discussed, proclamations for presentation outside of a council meeting. Give me a call and we can discuss in greater detail! I am in this afternoon, out tomorrow and back on Monday.

Viki
703-435-6802

From: Clark, Melanie <MClark@viennava.gov>
Sent: Thursday, November 07, 2019 11:56 AM
To: Town Clerk <town.clerk@herndon-va.gov>
Subject: ? Consent agenda

Hi Vicki,

Do you use consent agenda for any of your council agenda items? My council wants us to use it more and want me to find out what other localities do. If you do any information you could provide would be great! I hope all is well.

Thank you

Melanie J. Clark, MMC
Town Clerk

TOWN OF
VIENNA
Virginia

127 Center St. South
Vienna, VA 22180
(703) 255-6304 (w)
(703)-940-9199 (fax)

Falls Church

Clark, Melanie

From: City Clerk <CityClerk@fallschurchva.gov>
Sent: Thursday, November 7, 2019 2:21 PM
To: Clark, Melanie
Subject: RE: Consent agendas

No we don't. Our Rules of Procedure require that appointments will be on consent. Our consent items are mostly routine contracts for which funds have already been appropriated, minor authorizations for the City Manager to sign documents, and sometimes minor policy changes like adding holidays, etc.

Celeste Heath, CMC
City Clerk
City of Falls Church
300 Park Ave, 303E
Falls Church, VA 22046
(703) 248-5014

From: Clark, Melanie <MClark@viennava.gov>
Sent: Thursday, November 7, 2019 1:38 PM
To: City Clerk <CityClerk@fallschurchva.gov>
Subject: RE: Consent agendas

Notice: External E-mail.

Oh I am sure you had a blast! It looked fun.

Thank you for the information on Consent. Do you have guidelines on what you put on consent?

Melanie J. Clark, MMC
Town Clerk

TOWN OF
VIENNA
Virginia

127 Center St. South
Vienna, VA 22180
(703) 255-6304 (w)
(703)-940-9199 (fax)

AGENDA FOR THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF FALLS CHURCH, VIRGINIA
COUNCIL CHAMBERS, CITY HALL, 300 PARK AVE. AT 7:30 P.M.
Tuesday, November 12, 2019

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **VALIDATION OF NOTICE OF SPECIAL MEETING** (if needed)

5. **ADOPTION OF MEETING AGENDA**

6. **PROCLAMATIONS AND SPECIAL PRESENTATIONS**

   (a) Proclamation Declaring November 2019 as American Diabetes Month in the City of Falls Church *(City Clerk Celeste Heath)*

7. **OATH OF OFFICE TO NEW BOARD AND COMMISSION MEMBERS**

8. **RECEIPT OF PUBLIC COMMENTS, REQUESTS, AND CONSENT ITEM COMMENTS**
   [The public may address Council for one 3-minute period. The Mayor may shorten the time allowed each speaker, depending on the length of the agenda and number of speakers. A chair or representative of a board, commission, or committee may make a 5-minute oral summary of the written report.]

   (a) Summary of Written Comments
   (b) Receipt of Public Comment
   (c) Council Requests

9. **REPORT OF CITY MANAGER TO COUNCIL**

   (a) Stormwater Management Update
   (b) Traffic Calming Update
   (c) FY2020 First Quarter Financial Report and Bond Update
   (d) **8:30 p.m.** - Work Session on the West Falls Church Project Special Exception Site Plan Application with the Planning Commission and Economic Development Authority

10. **BUSINESS ON THE AGENDA**

   (a) Second readings of ordinances and other items requiring public hearings

      1) **(TO19-08)** ORDINANCE TO AMEND CHAPTER 10, "CABLE TELEVISION," ARTICLE III, SECTION 10-65(f) AND CHAPTER 22, "HOUSING," ARTICLE IV, SECTION 22-77 OF THE CODE OF THE CITY OF FALLS CHURCH TO CLARIFY

THE DEFINITION OF THE TERM "SEX" IN REGARDS TO DISCRIMINATION *(City Attorney Carol McCoskrie)*

1) **(TO19-10)** ORDINANCE TO AMEND CHAPTER 26, "MOTOR VEHICLES AND TRAFFIC," ARTICLE IV "BICYCLES" OF THE CODE OF THE CITY OF FALLS CHURCH TO PROHIBIT MOTORIZED SKATEBOARDS AND SCOOTERS, AND ELECTRIC POWER-ASSISTED BICYCLES *(Director of Community Planning & Economic Development James Snyder)*

2)

(b) Resolutions and first readings of ordinances

2) **(TR19-33)** RESOLUTION TO ENDORSE THE CITY OF FALLS CHURCH SHARED USE MOBILITY DEVICES DEMONSTRATION PROJECT *(Director of Community Planning & Economic Development James Snyder)*

3) **(TR19-36)** RESOLUTION TO ENDORSE THE CITY OF FALLS CHURCH FISCAL YEAR 2024-2025 APPLICATION FOR $6.9 MILLION IN NORTHERN VIRGINIA TRANSPORTATION AUTHORITY (NVTA) 70 PERCENT FUNDING FOR THE WEST FALLS CHURCH ACCESS TO TRANSIT AND MULTIMODAL CONNECTIVITY PROJECT OUT OF TRANSACTION PROJECTS "FALLS CHURCH MULTIMODAL IMPROVEMENTS", TRANSACTION PROJECT ID #66, " FALLS CHURCH ENHANCED REGIONAL BIKE ROUTES", TRANSACTION PROJECT ID #134, "FALLS CHURCH METRO STATION ACCESS", TRANSACTION PROJECT ID# 334, AND "FALLS CHURCH REGIONAL BICYCLE CONNECTIONS", TRANSACTION PROJECT ID #335 *(Director of Community Planning & Economic Development James Snyder)*

4) **(TR19-38)** RESOLUTION TO ENDORSE THE CITY OF FALLS CHURCH FISCAL YEAR 2024-2025 APPLICATION FOR $8.3 MILLION IN NORTHERN VIRGINIA TRANSPORTATION AUTHORITY (NVTA) 70 PERCENT FUNDING FOR THE DOWNTOWN FALLS CHURCH MULTIMODAL IMPROVEMENTS PROJECT OUT OF TRANSACTION PROJECTS "FALLS CHURCH MULTIMODAL IMPROVEMENTS", TRANSACTION PROJECT ID #66, AND "FALLS CHURCH ENHANCED REGIONAL BIKE ROUTES", TRANSACTION PROJECT ID# 134 *(Director of Public Works Michael Whitfield)*

5) **(TR19-37)** RESOLUTION TO ENDORSE THE FAIRFAX COUNTY FISCAL YEAR 2024-2025 APPLICATION FOR $94.8 MILLION IN NORTHERN VIRGINIA TRANSPORTATION AUTHORITY (NVTA) 70 PERCENT FUNDING FOR THE SEVEN CORNERS RING ROAD IMPROVEMENTS PROJECT OUT OF TRANSACTION PROJECTS "SEVEN CORNERS RING ROAD IMPROVEMENTS", TRANSACTION PROJECT ID #18, AND " ROUTE 7 WIDENING: SEVEN CORNERS TO BAILEY'S CROSSROADS", TRANSACTION PROJECT ID #3 *(Director of Community Planning & Economic Development James Snyder)*

(c) Consent items

[The Mayor asks if any Council member wishes to remove any item from Consent (no motion required). The City Manager reads the Consent items. The Mayor calls for a motion regarding the Consent items followed by a roll call vote.]

1) (CONSENT) AUTHORIZE THE CITY MANAGER, ON BEHALF OF THE CITY, TO AWARD A CONTRACT TO UTILITIES UNLIMITED, LLC FOR UP TO $2,565,000 FOR THE WEST END SANITARY SEWER PROJECT, SUBJECT TO APPROPRIATION OF FUNDS FOR THIS PROJECT *(Director Public Works Michael Whitfield)*

2) (CONSENT) AUTHORIZE EXPENDITURES THAT WILL EXCEED $100K UNDER AN EXISTING CONTRACT WITH PLAYCORE WISCONSIN, INC. DBA GAMETIME, FOR THE BIG CHIMNEYS PARK CIP PROJECT *(Director of Public Works Michael Whitfield)*

(d) Items removed from consent

(e) Other business

11. **BUSINESS NOT ON THE AGENDA**

12. **STANDING AND REGIONAL COMMITTEE AND COUNCIL LIAISON REPORTS**

13. **COUNCIL MEMBER COMMENTS**

14. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

(a) Minutes of May 13, 2019
(b) Minutes of September 9, 2019

15. **CLOSED SESSION**: If needed.

16. **ADJOURNMENT**

CELESTE HEATH
CITY CLERK

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability call 703-248-5014, (TTY 711). For information in your language please call 703-248-5014 (TTY 711) to request an interpreter. Để có thông tin bằng ngôn ngữ của quý vị, xin gọi 703-248-5014 để yêu cầu người thông dịch. Para recibir información en su idioma por favor llame al 703-248-5014 (TTY 711) para solicitar un interprete.