

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Council Meeting Date: 12/09/19		Item: 19-1503 - Award RFP 20-03	
Department: Public Works		Date Initiated: 11/13/19	
Item Description (check box): Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) <input type="checkbox"/> Memorandum of Understanding <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Procurement (Contract Award, Purchase Agreement, etc.) <input checked="" type="checkbox"/> - Maple Avenue Utility Underground Feasibility Study Other Describe:			
Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	Town Code Chapter 1, Section 1.1	
Public Hearing – Town Council	No		
Public Hearing – Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	No		
Written Notice to Fairfax County	No		
<u><i>For Town Manager/*Staff Use</i></u>			