TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
REGULATORY REQUIREMENTS FOR COUNCIL ACTIONS

Council Meeting Date: 12/9/19

Item: Purchase Real Property at 124 Courthouse Road, SW

Department: Finance

Date Initiated: 11/25/19

Item Description (check box):

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) ☐

Memorandum of Understanding ☐ Ordinance ☐ Resolution ☐

Procurement (Contract Award, Purchase Agreement, etc.) ☑

Other ☐ Describe:

Requirements	Yes	No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	○	○		
Council Approval	◉	○	Chapter 6, Article 8, Section 6-74	12/9/19
Public Hearing Notice - Website	○	○		
Public Hearing – Town Council	○	○		
Public Hearing – Planning Commission	○	○		
Newspaper Legal Ad	○	○		
Procurement Waiver*	○	○		
Sign Posted	○	○		
Written Notice to Property Owner(s) of Subject Site	○	○		
Written Notice to Property Owners/Agents/Occupants of Abutting Properties and those Immediately across the Street from Subject Site	○	○		
Written Notice to Fairfax County	○	○		

For Town Manager/*Staff Use