

TOWN OF VIENNA, VIRGINIA  
OFFICE OF THE TOWN MANAGER  
**REGULATORY REQUIREMENTS  
FOR COUNCIL ACTIONS**

**Council Meeting Date:** January 6, 2020      **Item:** Alley Vacation - 108-110 Church St NE & 207 Center St N

**Department:**  
**Public Works**

**Date Initiated:** December 18, 2019

**Item Description (check box):**

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.)

Memorandum of Understanding       Ordinance       Resolution

Procurement (Contract Award, Purchase Agreement, etc.)

Other X Describe: Residents have requested the vacation of public right of way (15' alley) following the standards and procedures outlined in Town Code Section 15-2-2006 and in the Alley Vacation and Abandonment Procedures.

| Requirements  | Yes/No | Applicable Code Section(s)  | Applicable Date(s), etc. |
|---|--------|-----------------------------|--------------------------|
| Notice of Adoption  | No     |                             |                          |
| Council Approval  | Yes    | Town Code Section 15.2-2006 |                          |
| Public Hearing - Town Council   | Yes    | Town Code Section 15.2-2006 | March 9, 2020            |
| Public Hearing - Planning Commission  | No     |                             |                          |
| Newspaper Legal Ad  | No     |                             |                          |
| Procurement Waiver*   | No     |                             |                          |
| Sign Posted   | No     |                             |                          |
| Written Notice to Property Owner(s) of Subject Site   | Yes    |                             |                          |
| Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site | Yes    |                             |                          |
| Written Notice to Fairfax County  | No     |                             |                          |

*For Town Manager/\*Staff Use*