



Town of Vienna
Board of Architectural Review
Exterior Improvements Application

Application Number: _____-BAR

(Office Use Only)

Name of Project: Navy Federal Credit Union - Facility Maintenance Renovation Acreage: 10.97
Location: 820 Follin Ln. Vienna, VA 22180 Zoning CMP
Architect: Fentress Architects
Address: 1140 Connecticut Ave. NW Suite 750 Washington, DC 20036 Phone: 202-337-5100
Design Professional: Steven R. White
Address: 1140 Connecticut Ave. NW Suite 750 Washington, DC 20036 Phone: 202-337-5100
E-mail Address (for "Contact Person"): grafel@fentressarchitects.com

The following is to be furnished by the applicant for review in compliance with Chapter 4 of the Code of the Town of Vienna, Virginia. All plans shall include the following applicable items:

1. **One (1) set of folded plans**, drawn to scale, noting dimensions where applicable.
2. **One (1) Color Rendering** of the drawings and/or plans.
3. **Complete Application on** reverse side of this form.
4. **Colors and Finishes:** Indicate all proposed colors, construction materials and finishes on plans and elevations. Physical samples of all materials and colors, including manufacturer names, numbers and installation details, must be provided.
5. **Photographs of Neighboring Properties:** A vicinity map and photographs of all development on immediately adjacent properties.
6. **A Site Plan**, approved in conformance with Article 25, Chapter 18 (Sections 18-250:257) of the Town Code, for any new development or structures, proposed additions, changes in external dimensions, or changes in the location of existing structures.
7. **Landscape:** Specifications on the size, type, variety and location of each plant to be used for landscaping purposes.
8. **Signage:** Proposed location of all free-standing signs with clear indication of all colors, construction materials and finishes; exterior or facade signs shall be clearly indicated on architectural elevation drawings.
9. **Electronic Copy** of application and plans submitted via email or flash drive.

Plans will not be considered complete and eligible for a placement upon an agenda until all the information listed below has been received at least twenty-one (21) days prior to the next available Board of Architectural Review meeting.

This following must be completed by the applicant and submitted along with all other required information and materials for review by the Board of Architectural Review in accordance with Chapter 4 of the Code of the Town of Vienna, Virginia :

1. Describe proposed improvements (including dimensions as necessary):

Renovations include the enclosure of two existing loading bays and the expansion of 209 square feet of space to create a grounds maintenance shop. Two roll-up doors will be added to the north east exterior facade to allow for the movement of grounds maintenance equipment to and from the converted loading bays. The project also includes the addition of a 1,000 gallon wastewater holding tank in the existing paved area outside the loading dock.

2. Location of proposed improvements on-site (include dimensions as necessary):

Enclosure and expansion of existing loading docks 3 & 4 located on the north corner of the Navy Federal HQ 1 building. New enclosed area is 14'-5" x 14'-6" for a total of 209 square feet.

3. Proposed construction materials (include manufacturer, identification numbers and samples):

Exterior walls consist of painted Concrete Masonry Units (CMU) and formed metal panels to match existing metal panel walls. New overhead coiling doors also to be included.
Formed metal panels to be Centria IW-12A panels vertically jointed to match existing metal panels.
Color: Dark Bronze
Overhead Coiling Door: Overhead Door Corporation - Model 625 - Brown
CMU paint: Benjamin Moore - 967 Cloud White
See attached manufacturer cut sheets for additional information.

4. List all colors and finishes (include specifications, color numbers (Pantone etc.) and provide all samples):

See product descriptions above in item #5.

5. Proposed landscaping (size, type and variety of each plant):

No landscaping is proposed in this scope of work.

6. Listing of attachments (including drawings, photographs and plans):

- A. Folded Drawings 22"x34": A1100, A0132, A2000, A2001, A2202, A5000, A6101, A6201, C-0401
- B. Exhibits 11"x17": A-001, A-002, A-003
- C. Physical Sample Board 11"x17": A-004

Applicant's Name: Steven R. White

Company: Fentress Architects

Address: 1140 Connecticut Ave, NW Suite 750 Washington, DC 20036

Phone: 202-337-5100

E-mail: white@fentressarchitects.com

Signature: 



I am the Owner or have received Owner's

Consent for this application (Please Check)

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6300 (Voice) OR TTY 711.