

THE TOWN OF VIENNA, VIRGINIA																									
BID NUMBER: RFP 20-05 OPENING DATE: 03/02/2020 11:00 AM OPENED BY: GINA GILPIN WITNESS: CINDY PETKAC BID TITLE: Clarify, Simplify, Reorganize & Update The Zoning & Subdivision Ordinances		Berkley Group PO Box 181 Bridgewater, VA 22812						Kendig Keast 1415 Highway 6 South, Ste D 100 Sugar Land, TX 77478						Clarion Associates, LLC 101 Market Street, Suite D Chapel Hill, NC 27516						Calfee Zoning 255 East Fifth St, Ste 2800 Cincinnati, OH 45202					
CRITERIA	WGT	A	B	C	D	E	TOTAL	A	B	C	D	E	TOTAL	A	B	C	D	E	TOTAL	A	B	C	D	E	TOTAL
1. Consultant Qualifications and Experience (preference for experience drafting zoning and subdivision ordinances in Virginia and with similarly-sized jurisdictions)	30.0%	2.70	1.50	2.10	1.80	2.70	10.80	2.40	2.00	2.70	2.40	1.80	11.30	2.70	2.40	2.40	2.70	2.40	12.60	1.50	2.10	2.70	1.80	1.20	9.30
2. Quality and completeness of proposal including impact of any exceptions taken regarding the scope and terms and conditions.	20.0%	1.80	0.80	1.40	1.00	1.60	6.60	1.60	1.40	2.00	1.60	1.40	8.00	1.80	1.60	1.80	2.70	1.80	9.70	1.00	1.80	2.00	1.60	1.00	7.40
3. Schedule for completion	20.0%	1.40	0.80	1.40	1.00	1.60	6.20	1.20	1.40	1.60	1.40	1.20	6.80	1.80	1.40	2.00	1.60	1.40	8.20	1.00	1.40	2.00	0.80	1.00	6.20
4. References	20.0%	1.60	1.00	2.00	1.80	1.40	7.80	1.40	1.40	2.00	1.40	1.60	7.80	1.60	1.40	2.00	1.80	1.60	8.40	1.20	1.60	2.00	1.60	0.80	7.20
5. Cost Proposal	10.0%	0.70	0.00	0.40	0.20	0.50	1.80	0.80	0.60	1.00	0.70	0.50	3.60	0.90	0.70	1.00	0.80	0.60	4.00	0.60	0.80	1.00	0.90	0.60	3.90
TOTAL	100.0%	8.20	4.10	7.30	5.80	7.80	33.20	7.40	6.80	9.30	7.50	6.50	37.50	8.80	7.50	9.20	9.60	7.80	42.90	5.30	7.70	9.70	6.70	4.60	34.00

RANK	FIRM NAME	SCORE
1	Clarion Associates	42.90
2	Kendig Keast	37.50
3	Calfee Zoning	34.00
4	Berkley Group	33.20

