



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

Shannon Dion  
Director

Megan Peterson  
Chief Deputy Director

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Richmond, Virginia 23219  
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[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

October 15, 2019

Mr. Mercury Payton  
Town Manager  
Town of Vienna  
27 Center Street, South  
Vienna, VA 22180

RE: Byrne/JAG Law Enforcement Equipment

Dear Mr. Payton:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **20-A4892AD16** and was approved for a total award of **\$51,000**, funded through Federal Grant **2016-DJ-BX-0482**. The project period for this program is **01/01/2020** through **09/30/2020**.

Enclosed you will find the Statement of Grant Award (SOGA) and Special Conditions documents, along with Reporting Requirements and Projected Due Dates. To indicate your acceptance of the award and conditions, please sign the SOGA and return it electronically within the next 60 days to [grantsmgmt@dcjs.virginia.gov](mailto:grantsmgmt@dcjs.virginia.gov). Review the conditions carefully as some may require action on your part before we will disburse grant funds.

**Please provide copies of this Award Package to those contacts listed on your grant application.** We will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this award, please contact your Grant Monitor, Tracy Matthews at (804) 371-0635 or via email at [Tracy.Matthews@dcjs.virginia.gov](mailto:Tracy.Matthews@dcjs.virginia.gov).

Sincerely,

A handwritten signature in cursive script that reads "Shannon Dion".

Shannon Dion

Enclosures