



TOWN OF
VIENNA
since 1890

Purchasing Office

May 14, 2020

Broad Run Recycling, LLC
Attn: Andrew Aman
9220 Developers Drive
Manassas, VA 20109

SUBJECT: Town of Vienna Contract Renewal

Reference: Contract IFB 20-08 Construction & Demolition Debris Disposal

Dear Mr. Aman:

The subject contract expires on June 30, 2020. In accordance with the provisions of IFB 20-08, the Town of Vienna wishes to renew the contract for the first (1st) of four (4) one-year renewal options, for the period of July 1, 2020, through June 30, 2021.

The Town requests this renewal at the current contract rates. If you agree to these terms, please sign below and return to the Purchasing Department no later than May 22, 2020. A Purchase Order for the renewal period will be sent to you at a later date.

If you wish to request a price increase, please submit your request, in writing, no later than May 22, 2020, and I will forward your request to the department for consideration. Per the terms of the IFB, any change in rates shall not exceed the percentage for the most recent twelve (12) months of the CPI-U rate for this region.

If you have any questions, please call me at 703-255-6359.

Sincerely,

Gina M. Gilpin, CPPB
Purchasing Agent
ggilpin@viennava.gov

Andrew Aman
Broad Run Recycling, LLC