

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Council Meeting Date: 9/14/2020		Item: Initiate Sidewalks projects from Robinson Trust	
Department: Public Works		Date Initiated: 8/27/2020	
Item Description (check box): Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) <input type="checkbox"/> Memorandum of Understanding <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Procurement (Contract Award, Purchase Agreement, etc.) <input type="checkbox"/> Other X Describe: Council needs to approve the initiate of sidewalk projects			
Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	N/A	Needed Sept 14 th 2020
Public Hearing – Town Council	No		
Public Hearing – Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	Yes	N/A	Letters sent on August 31, 2020
Written Notice to Fairfax County	No		
<u>For Town Manager/*Staff Use</u> In order to begin work on any projects, the Council must first give staff direction to do so.			