



Memorandum

To: Board of Architectural Review

From: Andrea West, Planner

Meeting Date: September 17, 2020

Re: **Item No. 2 - Docket No. PF-40-20-BAR**
Navy Federal Credit Union – 820 Follin Ln SE
Front Entrance Redesign

Item No. 2: Request for approval of exterior modifications to the existing front entrance of the Navy Federal Credit Union located at 820 Follin Lane SE, Docket No. PF-40-20-BAR, in the CMP Industrial Park zoning district; filed by Stacey Purinton, Facilities Manager, Navy Federal Credit Union, and Haven Knight, Fentress Architects.

The applicant is proposing renovations of three existing entrances of the Navy Federal HQ 1 building. Two entrances, the Main Entrance and the Training Entrance will have expanded entrances by enclosing existing exterior bulkheads with new weather locks, providing increased thermal performance and energy savings. The third entrance, at Level 1, will be a replacement of exterior glazing and doors at the existing entrance vestibule and exterior walls.

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.