



Frank Simeck, CZA
Zoning Administrator

MEMORANDUM

TO: Town Council and Planning Commission
FROM: Frank Simeck, CZA, Zoning Administrator
DATE: October 29, 2020
SUBJECT: 117 Courthouse Road SW

Town Code Section 17-26.K requires the Zoning Administrator to inform Town Council and Planning Commission of a change in zoning related to a proposed final plat for a subdivision. The property addressed as 117 Courthouse Road SW (Parcel Number 0384-02-0032), which is included in the proposed 117-121 Courthouse Road SW subdivision, was rezoned on August 31, 2020 from C-1A/C-2 to RS-10 and the RS-10 single-family detached residential zoning is currently in effect for this parcel (see code section below).

Sec. 17-26.K - Contents.

The subdivision plat submitted to the Town Council for final approval shall include.

- (k) If a zoning change is involved, certification from the zoning administrator shall accompany the plat, stating that the change requested has been approved and is in effect.

Please contact my office if you have further questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Francis E. Simeck". The signature is written in a cursive style.

Francis Simeck, CZA
Zoning Administrator

CC: Cindy Petkac, AICP, Director of Planning & Zoning