## TOWN OF VIENNA, VIRGINIA OFFICE OF THE TOWN MANAGER REGULATORY REQUIREMENTS FOR COUNCIL ACTIONS

Department: Public Works	Date Initiated: 12/15/2020		
Item Description (check box):  Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) □  Memorandum of Understanding □ Ordinance □ Resolution □  Procurement (Contract Award, Purchase Agreement, etc.)  Other X Describe: Easement requested by Dominion Energy on Town owned property			
Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	Chapter 6, Article 8, Section 6-74	
Public Hearing - Town Council	No		
Public Hearing - Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/Agents/Occupants of Abutting Properties and those Immediately across the Street from Subject Site	No		
Written Notice to Fairfax County	No		
For Town Manager/*Staff Use			
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