TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
REGULATORY REQUIREMENTS FOR COUNCIL ACTIONS

Council Meeting Date: 2/1/21

Item: Public Hearing for Text Amendment to Subdivision Ordinance, Section 17-67.2

Department: Planning and Zoning

Date Initiated: 1/13/21

Item Description (check box):

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) ☐

Memorandum of Understanding ☐ Ordinance ☑ Resolution ☐

Procurement (Contract Award, Purchase Agreement, etc.) ☐

Other ☐ Describe:

Requirements	Yes	No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	◉	○	Town Charter, Sec. 9.1.1	Advertisement two successive weeks after vote for intention to adopt
Council Approval	◉	○	Code of Virginia, Sec. 15.2-2285	
Public Hearing Notice - Website	◉	○	Code of Virginia, Sec. 2.2-3707	
Public Hearing – Town Council	◉	○	Code of Virginia, Sec. 15.2-2285	
Public Hearing – Planning Commission	◉	○	Code of Virginia, Sec. 15.2-2285	
Newspaper Legal Ad	◉	○	Code of Virginia, Sec. 15.2-2204	Two successive weeks prior to public hearing
Procurement Waiver*	○	◉		
Sign Posted	○	◉		
Written Notice to Property Owner(s) of Subject Site	○	◉		
Written Notice to Property Owners/Agents/Occupants of Abutting Properties and those Immediately across the Street from Subject Site	○	◉		
Written Notice to Fairfax County	○	◉		

For Town Manager/*Staff Use