



Memorandum

To: Board of Architectural Review

From: Andrea West, Planner

Meeting Date: March 18, 2021

Re: **Item No. 4 - Docket No. PF-66-20-BAR**
Exterior Modifications
100 Maple Avenue E

Request for exterior modifications to the existing commercial structure, located at 100 Maple Avenue E, Docket No. PF-66-20-BAR, in the C-2/C-1A Commercial zoning districts; filed by David Chan of Architectural Design and Consulting Services.

The applicant is proposing exterior improvements to the existing commercial structures at 100 Maple Avenue E as part of a tenant built-out for a law office. The previous tenant was INOVA Health. The applicant has proposed: new exterior door and sidewalk to Maple Avenue, and replacement of several exterior doors to windows. Changes to ADA parking spaces were approved in a revised site plan.

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within

Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.

any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.