



Memorandum

To: Board of Architectural Review

From: Andrea West, Planner

Meeting Date: March 18, 2021

Re: **Item No. 5 - Docket No. PF-05-21-BAR
Monument - Cervenak Memorial
Glyndon Park - 300 Glyndon Street NE**

Request for approval of a new monument, the Cervenak Memorial, at Glyndon Park, located at 300 Glyndon Street NE, Docket No. PF-05-21-BAR, in the PR Parks, Recreation & Open Space zoning district; filed by Adriana Ortiz and Patrick Stack of Jefferson Homes.

The applicant is proposing to construct a 36" wide by 48" high monument. The monument will display a 24" by 18" plaque in memory of Bill Cervenak, long-time chairman of Vienna Little League.

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within

***Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.***

any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.