



Department of Planning and Zoning  
Town of Vienna, Virginia  
127 Center Street South  
Vienna, VA 22180  
Phone: (703) 255-6341  
Email: DPZ@viennava.gov

## Project Overview

#473026

**Project Title:** Glyndon Park

**Jurisdiction:** Town of Vienna

**Application Type:** Board of Architectural Review: Exterior Modifications

**State:** VA

**Workflow:** 1. Initial Review

**County:** Fairfax

## Project Contacts

### Contact Information: Applicant

Adriana Ortiz  
Jefferson Homes  
2608 Hunter Mill Rd.  
Oakton, VA 22124  
P:703-938-3155  
[adriana@jeffersonhomes.com](mailto:adriana@jeffersonhomes.com)

### Contact Information: Owner

Leslie Herman  
Town of Vienna Parks and Recreation  
120 Cherry Street SE  
Vienna, VA 22180  
P:703-255-6356  
[Leslie.Herman@viennava.gov](mailto:Leslie.Herman@viennava.gov)

Indicate which of the following additional project contacts are to be included on project correspondences.: Contractor

### Contact Information: Contractor

Patrick Stack  
Jefferson Homes  
2608 Hunter Mill Rd.  
Oakton, VA 22124  
P:703-919-1219  
[patrick@jeffersonhomes.com](mailto:patrick@jeffersonhomes.com)

## Project Address

**Project Address:** 300 GLYNDON ST NE

### Town Limits: Address/Parcel

- 300 GLYNDON ST NE: IN TOWN OF VIENNA

**Resource Management Area: Resource Management Area**

- 300 GLYNDON ST NE: LOCATED OUTSIDE RMA

**Future Land Use Plan: Address/Parcel**

- 300 GLYNDON ST NE: PARKS, RECREATION, AND OPEN SPACE

**Resource Protection Area : Resource Protection Area**

- 300 GLYNDON ST NE: LOCATED OUTSIDE RPA

**Current Zoning: Address/Parcel**

- 300 GLYNDON ST NE: PR

**Windover Heights Historic District: Address/Parcel**

- 300 GLYNDON ST NE: LOCATED OUTSIDE WINDOVER HEIGHTS

## Project Description

**Project Description:** Cervenak Memorial - Glyndon Park

#### Exterior Modifications Information

**Nature of Proposed Work:** Accessory Structure

**Describe proposed improvements (including dimensions as necessary):** Memorial as seen on attachment:

- Footing, Below Grade: L 48" x W 42" x H 12"
- Supporting Plaque: L 36" x W 30" x H 60"
- Plaque: L 24" x W 18"

**Are any Fairfax County Building Permit application numbers associated with this application?:** No

**Fairfax County Building Permit Number(s):**

**Business/Development Name:** Cervenak Memorial - Glyndon Park

#### Exterior Modifications Information

**Proposed construction materials (include manufacturer, identification numbers, and size), colors, and finish types (include specifications and color numbers):** As seen attached, owner/contractor to specify details.

#### Lighting & Awning Information

**Will your project include lighting?:** No

**Please describe the lighting elements to be used (including kelvins, lumens):**