



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes

Town Council Conference Session

Monday, March 15, 2021

7:30 PM

Charles A. Robinson, Jr. Town Hall, 127
Center Street, South

Budget

1. Resolution for Continuity of Government

A. [21-2141](#) Resolution for Continuity of Government

Mayor Linda Colbert read into the record the Continuity of Government. The Resolution was approved through voice vote.

2. Regular Business

Council Present:

Council Member Chuck Anderson; Council Member Ray Brill Jr., Council Member Nisha Patel (via ZOOM); Council Member Steve Potter (via ZOOM), Council Member Ed Somers (via ZOOM); Council Member Howard J. Springsteen and Mayor Linda Colbert.

Staff Present:

Mike Gallagher, Director of Public Works; Shelley Kozlowski, Deputy Town Clerk; Steve Briglia, Town Attorney; Dave Donohue, Deputy Director of Public Works; Christine Horner, Water Quality Engineer; Natalie Monkou, Manager, Economic Development; Marion Serfass, Director, Finance.

A. [21-2097](#) Fiscal Year 2021-22 Proposed Budget Work Session #2

Mayor Colbert opened the second of the two scheduled FY 2021-22 proposed budget work sessions at 7:30 PM.

Budget presentations were as follows:

Economic Development

Natalie Monkou, Manager, Economic Development

Discussion included marketing study completion (early May) and marketing strategy completion (mid-summer); potential to capture more through traffic by making Vienna a destination; proposed new marketing specialist FTE, building relationships with commercial real estate brokers (information source).

Public Works

Mike Gallagher, Director, Public Works; David Donahue, Deputy Director, Public Works; Craig Schlemmer, Vehicle Maintenance Superintendent; Christine Horner, Water Quality Engineer; Marion Serfass, Director Finance.

Discussion included Maple Avenue/Nutley signal upgrade (project not yet awarded, currently in utility relocation phase); update on Robinson Trust Sidewalk Project (approximately 19 projects planned; difficulty spending money); water and sewer revenue (scheduled into rates, projected for every bond cycle); asphalt overlay

added to budget; street sweeping schedule (three times/year); additional public trash cans (COVID dollars); double walled storage tanks for deicing agents (move from unfunded priority to CIP); electric vehicles (not yet reliable enough for maintenance department consideration); leaf mulching (outsourcing successful, increase volume Fall 2021); money available to complete Town Hall elevator upgrade.

Water and Sewer

Discussion included use of federal dollars for water and sewer infrastructure; lower than expected water rate increases (1% as opposed to 3%); cost to replace water mains (67 miles require replacement - \$1Million/mile).

Unfunded Priorities

*Marion Serfass, Director, Finance
\$105,000 available funds.*

Discussion included employee salary increases (strong support); adoption of budget including salary increases/freeze salary increase dollars until better grasp of COVID impact; change in tax rate (no change in rate/refund; lower rate); matching funds for Vienna Public Art Commission Community Partners grant; funds to purchase Town branded giveaways; one FTE (either maintenance worker or videographer); town lighting; town tree replacement program.

3. Meeting Adjournment

Meeting concluded at 11:30 PM.

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.