

TOWN OF VIENNA, VIRGINIA  
OFFICE OF THE TOWN MANAGER  
**REGULATORY REQUIREMENTS  
FOR COUNCIL ACTIONS**

**Council Meeting Date:**  
4/26/2021

**Item:**  
Initiate Sidewalks projects from Robinson Trust

**Department:**  
Public Works

**Date Initiated:**  
8/27/2020

**Item Description (check box):**  
 Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.)   
 Memorandum of Understanding  Ordinance  Resolution   
 Procurement (Contract Award, Purchase Agreement, etc.)   
 Other X Describe: Council needs to approve the initiate of sidewalk projects

Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	N/A	Needed April 26 <sup>th</sup> , 2021
Public Hearing – Town Council	No		
Public Hearing – Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	Yes	N/A	Letters sent on April 12, 2021
Written Notice to Fairfax County	No		

**For Town Manager/\*Staff Use**

In order to begin work on any projects, the Council must first give staff direction to do so.