## TOWN OF VIENNA, VIRGINIA OFFICE OF THE TOWN MANAGER REGULATORY REQUIREMENTS FOR COUNCIL ACTIONS

| Council Meeting Date:<br>10/25/21  | <b>Item: 21-2634 -</b> Request Approval to Utilize VDOT TA Funds |                                  |                          |
|--|--|----------------------------------|--------------------------|
| Department: Public Works   | Date Initiated: 10/06/2021                                       |                                  |                          |
| Item Description (check box):  Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) □  Memorandum of Understanding □ Ordinance □ Resolution □  Procurement (Contract Award, Purchase Agreement, etc.) X - Utilize VDOT TA Funds for Locust St Trail Improvements, Park St NE sidewalk, and Freeman Store Bridge Construction  Other Describe: |  |                                  |                          |
| Requirements   | Yes/No   | Applicable Code<br>Section(s)    | Applicable Date(s), etc. |
| Notice of Adoption   | No   |                                  |                          |
| Council Approval   | Yes  | Town Code Chapter 1, Section 1.1 |                          |
| Public Hearing - Town Council  | No   |                                  |                          |
| Public Hearing - Planning Commission   | No   |                                  |                          |
| Newspaper Legal Ad   | No   |                                  |                          |
| Procurement Waiver*  | No   |                                  |                          |
| Sign Posted  | No   |                                  |                          |
| Written Notice to Property Owner(s) of<br>Subject Site   | No   |                                  |                          |
| Written Notice to Property Owners/Agents/Occupants of Abutting Properties and those Immediately across the Street from Subject Site  | No   |                                  |                          |
| Written Notice to Fairfax County   | No   |                                  |                          |
| For Town Manager/*Staff Use  |  |                                  |                          |