

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Council Meeting Date:
11/01/21

Item: 21-2683 - Consideration to Initiate
Engineering Design Reports for Robinson Sidewalk

Department: Public Works

Date Initiated: 10/19/2021

Item Description (check box):

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) ☐

Memorandum of Understanding ☐

Ordinance ☐

Resolution ☐

Procurement (Contract Award, Purchase Agreement, etc.) ☒ - Utilize On-Call Engineering Services Contract,
RFP 10-01 with Urban Ltd, to prepare the Engineering Design.

Other Describe:

Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	Town Code Chapter 1, Section 1.1	
Public Hearing - Town Council	No		
Public Hearing - Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	No		
Written Notice to Fairfax County	No		

For Town Manager*/Staff Use