



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Minutes Town Council Meeting

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Monday, February 1, 2016

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127  
Center Street, South

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### Regular Council Meeting

**Invocation: Reverend Craig Burns, Vienna Assembly of God**

**Pledge of Allegiance to the Flag of the United States of America**

**Present:** 7 - Council Member Linda Colbert, Council Member Edythe Frankel Kelleher, Council Member Pasha Majdi, Mayor Laurie DiRocco, Council Member Howard J. Springsteen, Council Member Carey Sienicki and Council Member Tara L. Voigt

#### 1. Roll Call

#### 2. Approval of the Minutes:

- A. Minutes of the Regular Council Meeting of January 4, 2016, January 25, 2016 and the Work Session Minutes of November 9, 2015.

*It was moved to approve the minutes of the Regular Council meeting of January 4, 2016 and the Work Session of November 9, 2015 as submitted.*

*Motion: Councilmember Sienicki  
Second: Councilmember Springsteen  
Carried Unanimously*

*It was further moved to approve the minutes of the Regular Council Meeting of January 25, 2016 as submitted.*

*Motion: Councilmember Sienicki  
Second: Councilmember Colbert  
Abstain: Councilmember Majdi*

**Item approved as shown above.**

#### 3. Receipt of petitions and communications from the Public

*Local Boy Scouts from Troop 152 and Troop 987 introduced themselves to Council. They are working on their Citizenship in the Community Merit Badge.*

#### 4. Reports/Presentations

- A. Community Enhancement Commission Holiday Awards

*Mayor DiRocco, Joanne Burke from the Community Enhancement Commission and Leslie Herman, Director of Parks & Recreation, presented the Holiday Beautification Awards to local families.*

**B. Presentation of Comprehensive Annual Financial Report**

*Ms. Karen Spence, Finance Director, explained that this is a presentation of the Comprehensive Annual Financial Report for FY ending June 30, 2015. She introduced Mr. Andrew Grossnickle of the Robinson, Farmer & Cox Auditing Firm who further presented the CAFR.*

**A. Report and Inquiries of Council Members**

*Councilmember Colbert gave a lot of credit to the Department of Public Works as well as Parks and Recreation for the snow removal process. She heard a lot of great things around town and is very pleased.*

*Councilmember Springsteen also stated that Public Works did do a great job with snow. The Captain of the Fire Department told him that the town help pull out a fire truck that was stuck and they were very appreciative.*

*Councilmember Majdi asked if Plum Street was a secondary or a primary street. Mr. Gallagher, Deputy Director of Public Works, stated that it was a secondary street. Councilmember Majdi was asked by residents if the town was doing one plow through and then returning to the secondary streets for a second plow through. Mr. Gallagher stated that during a typical storm they would plow curb to curb on their first entering of a street; however, as they got through the storm they realized that there were many streets that hadn't been plowed so in order to prioritize access to every street they had to change their program to do at least one pass and then once every street was plowed they could come back for a 2nd time.*

*Councilmember Majdi stated that Councilmember Springsteen raised a great idea of putting some sort of display where they can track where the plows are and the feedback that he is getting from residents is that this may be a good idea.*

*Councilmember Sienicki thanked the community for coming together to help each other out during the snow storm. It is nice to see that Vienna is a community like this where everyone comes out to help each other in these huge snow storms.*

*Councilmember Majdi asked the Town Manager if when we changed the method for deploying the staff and assigning overtime, did that in any way affect the ability to address the snow and plow it this year. Was there a decrease in service or quality in any way. Mr. Payton stated that with this snow storm they had a high staff turnout and they worked 12 hours on 12 hours off. The Town provided housing for those who were off duty in hotels nearby as well as food. This was the 2nd year that they have utilized the shift system and it probably worked out the best this year. They had an after action meeting and they do have some lessons learned from this storm. He thinks staff did an excellent job given the rate of snow we had per hour.*

*Councilmember Colbert mentioned that she heard a lot of compliments about the pre-treating of the roads this year, it was very noticeable when you hit the town line.*

**B. Report of the Town Manager**

*Mr. Payton thanked the entire team, the Department of Public Works, Parks and Recreation and the Police, who all worked together to make this snow storm a successful experience for us. He particularly thanked Jonathan Wooden who led the snow effort for the first time with this snow storm, as well as Deputy Director of Public Works, Mike Gallagher who was standing in for the Director and also Lynne*

*DeWilde, Public Information Officer as this is her first event with the Town and although the level of outreach through the social medias that she provided was phenomenal it will continue to get even better. He also thanked Leslie Herman, Director of Parks & Recreation because this was her first snow storm with the town as well.*

*Mr. Payton also mentioned that they are going to address the issue of getting sidewalks cleared more aggressively in the future. Given the level of snow and the amount they may need to use a different approach in the future.*

*Mr. Payton asked Mr. Gallagher to introduce Ms. Christine Horner, the new Water Quality Engineer in the Water and Sewer Department.*

#### C. Report of the Mayor

*Mayor DiRocco mentioned that she and a number of Council members, the Town Attorney, Town Manager and Town Clerk attended the Virginia Municipal League Local Government Day. They listened and sometimes testified at sub-committee meetings on behalf of the Town's Legislative Agenda and items that directly relate to our town citizens. They met with their Delegate Mark Keam and State Senator Chap Peterson regarding bills in the House and the Senate.*

*Mayor DiRocco thanked Public Works and Parks & Recreation for all their hard work and effort during the snow storm, it was greatly appreciated. She did receive a lot of emails and calls and in some cases it was people that were expecting to deliver a child and some scheduled for surgery and wanted to make sure that emergency vehicles could get to them. The Police spoke with them to assure them that they could get to them.*

#### D. Proposals for Additional Items to the Agenda

*It was moved to add an item to the agenda pertaining to proposed zoning ordinance amendment.*

*Motion: Councilmember Kelleher*

*Second: Councilmember Majdi*

*Carried unanimously*

#### **D. Proposals for Additional Items to the Agenda**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

#### E. Closed Session

*It was moved that the members of the Vienna Town Council be polled to affirm that during the Closed Session convened this date, Monday, February 1, 2016, the Town Council met for purposes of discussion of personnel matters, specifically discussion and consideration of performance evaluations of specific public appointees.*

*It was further moved that the Certification Resolution be adopted in accordance with State Statutes, and that the Town Clerk is authorized to execute the Certification Resolution.*

*And it was further moved that the Closed Session be continued to later this date, February 1, 2016 at the conclusion of the regular Council meeting, in accordance*

*with Virginia Code Section 2.2-3711A(1), to conduct the Town Manager's annual performance evaluation.*

**A motion was made by Council Member Edythe Frankel Kelleher, seconded by Council Member Howard J. Springsteen, that this was approved.. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

## 5. Regular Business

- A.** Request approval of Vienna Community Center renovation and expansion contingency fund payment to Keller Brothers.

*It was moved to approve payment to Keller Brothers, Inc. in an amount not to exceed \$11,321 for the Vienna Community Center project, IFB 16-04, account listed above.*

**A motion was made by Council Member Voigt, seconded by Council Member Kelleher, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

- B.** Request approval of Vienna Community Center renovation and expansion contingency fund payment to Keller Brothers.

*It was moved to approve payment to Keller Brothers, Inc. in an amount not to exceed \$7,398 for the Vienna Community Center project, IFB 16-04, account listed above.*

**A motion was made by Council Member Voigt, seconded by Council Member Kelleher, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

- C.** Request approval of Vienna Community Center renovation and expansion contingency fund payment to Lukmire Partnership.

*It was moved to approve payment to Lukmire Partnership in an amount not to exceed \$24,170 for the Vienna Community Center project, IFB 16-04, account listed above.*

**A motion was made by Council Member Voigt, seconded by Council Member Kelleher, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

- D.** Request to Set The Date to Amend The Fiscal Year 2016 Operating Budget, Public Hearing for February 22, 2016.

*It was moved to set February 22, 2016 as the date for a public hearing on amendment of the Fiscal Year 2016 Operating Budget. It was further moved to direct the Town Clerk, consistent with Virginia State Code 15.2-2507, to advertise such public hearing, stating Town Council's intent to consider and approve the*

*proposed budget amendment.*

**A motion was made by Council Member Springsteen, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**E. Award of Concrete Curb Contract at two Park Street SE Developer Projects.**

*It was moved to award a \$63,484 contract to Sagres Construction for new curb at 1030 Park Street SE and 130 Casmar Street SE, IFB-16-10 account number listed above.*

**A motion was made by Council Member Colbert, seconded by Council Member Sienicki, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**F. Creek Crossing Road NE Sidewalk Project, Fairfax County MOU.**

*It was moved to approve the Creek Crossing Road NE, Fairfax County Agreement and authorize the Town Manager to execute all related documents.*

**A motion was made by Council Member Sienicki, seconded by Council Member Colbert, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**G. Set alley vacation Public Hearing 105 Wilmar Place NW.**

*It was moved to set a Public Hearing to consider vacation of the public alley adjacent to 105 Wilmar Place NW at the March 7, 2016 Town Council meeting and instruct the Town Clerk to advertise a notice of a Public Hearing.*

**A motion was made by Council Member Majdi, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**H. Award contract to Amec Foster Wheeler, Inc. for stormwater MS-4 Permit compliance activities.**

*It was moved to award a \$23,300 professional services contract to Amec Foster Wheeler, Inc. for MS-4 Permit Compliance under RFP 14-04 account listed above.*

**A motion was made by Council Member Springsteen, seconded by Council Member Majdi, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**I. Approve spending with Quarles Fuel.**

*It was moved to approve FY16 spending with Quarles Fuel, riding eVa contract E194-73737-MA21, up to \$100,000.00 from account listed above.*

**A motion was made by Council Member Sienicki, seconded by Council Member Kelleher, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**J. Request approval of purchase of upgraded water meter reading equipment.**

**A motion was made by Council Member Voigt, seconded by Council Member Colbert, that the Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Council Member Colbert, Council Member Kelleher, Council Member Majdi, Mayor DiRocco, Council Member Springsteen, Council Member Sienicki and Council Member Voigt

**K. Ordinance amendment**

*It was moved that Council direct the Town Attorney and Director of Planning and Zoning and other staff that is required, to prepare a proposed zoning ordinance amendment, amending Chapter 18 Zoning, adding the additional exceptance of proffers as a condition of rezoning, consistent with the enabling authority of Virginia Code Sections 15.2-2303 and following sections. It was further moved that the draft ordinance be referred to the Planning Commission for Public Hearing consideration and recommendations to the Town Council as expeditiously as possible.*

**A motion was made by Council Member Kelleher, seconded by Council Member Voigt, that the Action Item be approved. The motion carried unanimously.**

**L. Second Closed Session**

*It was moved to recess into the second Closed Session at 9:14 p.m.*

*Mayor DiRocco called the regular meeting back into session at 10:11 p.m. The Town Clerk called the role and all members of Council were present.*

*It was moved that the members of the Vienna Town Council be polled to affirm that during the second Closed Session convened this date, Monday, February 1, 2016, the Town Council met for purposes of discussion of personnel matters, specifically the Town Manager's annual performance evaluation.*

*It was further moved that the Certification Resolution be adopted in accordance with State Statutes, and that the Town Clerk is authorized to execute the Certification Resolution.*

*And it was further moved that the Closed Session be continued to Monday, February 22, 2016 at 7:30 p.m. in accordance with Virginia Code Section 2.2-3711A(1), for purposes of discussion of personnel matters, specifically discussion and consideration of performance reviews of specific public appointees.*

**A motion was made by Council Member Kelleher, seconded by Council Member Sienicki, that the Action Item be approved. The motion carried unanimously.**

## 6. Meeting Adjournment

*It was moved to adjourn the meeting at 10:12 p.m.*

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*

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