



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes Town Council Meeting

Monday, August 22, 2016

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127
Center Street, South

Regular Council Meeting

Invocation: Reverend John Giunta, MA, FRC, SI, and Interfaith Minister

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Approval of Minutes:

- A. Approval of the Minutes of the Regular Council Meeting of June 9, 2016 and July 11, 2016.

It was moved to approve the minutes of the Regular Council Meeting of June 9, 2016 as submitted.

Motion: Councilmember Sienicki

Second: Councilmember Voigt

Abstained: Councilmember Noble

Motion carried

It was moved to approve the minutes of July 11, 2016 as submitted.

Motion: Councilmember Sienicki

Second: Councilmember Voigt

Carried Unanimously

Item approved as shown above.

3. Receipt of petitions and communications from the Public

A local Boy Scout from Troop 1978 introduced himself to Council. He is working on his Citizenship in the Community merit badge.

4. Reports/Presentations

- A. Proclamation for 9-11

Mayor DiRocco presented the Proclamation for the 9-11 commemoration.

- B. Proclamation for National Payroll Week 2016.

Councilmember Sienicki presented the Proclamation for National Payroll Week.

A. Report and Inquiries of Council Members

Councilmember Colbert reported that the Vienna Youth Theater had four sold out performances of Jesus Christ Superstar. She thanked Parks & Recreation for accommodating and helping with this because there were a lot of challenges because of the different venue. Mayor DiRocco mentioned that someone in Councilmember Colbert's family was in the play and did a wonderful job.

Councilmember Springsteen thanked Public Works for getting the roundabout done and the town hall roof done.

Councilmember Springsteen asked the Town Attorney to provide an update at the next Council meeting regarding the noise issue at Bey Lounge.

Councilmember Springsteen reported that the Country Fair held at the Freeman Store was a smashing success and he hopes they do it again.

Councilmember Noble reported that the association he works for hosted its meeting out in Anaheim California and there were a couple of topics that came up that he wanted to share and will provide the information to Public Works.

Councilmember Noble also stated that it was a wonderful performance of Jesus Christ Superstar. With the costuming and the staging it was a beautiful performance.

Councilmember Sienicki reported that another talented member of the Colbert family played at the last Town Green concert and it was packed. If the Town Green could be sold out, it was almost sold out. She thanked Parks & Recreation for the entire concert series during the summer, she was able to enjoy many concerts and they were all great. It is a wonderful way of getting together with friends.

B. Report of the Town Manager

No report

C. Report of the Mayor

Mayor DiRocco reported that although she was unable to attend the Country Fair, she heard it was a wonderful success.

Mayor DiRocco reported that the next Mayor @ Your Service will be held Tuesday, September 13, 2016 at 7:30 P.M. at Town Hall. She is having VDOT come and talk about the I-66 expansion and provide an update as to where they are as well as our own acting Director of Public Works, Michael Gallagher, will come and talk about the transportation projects going on in town.

Mayor DiRocco thanked the town staff for getting the mini roundabout complete smoothly and she looks forward to seeing how it works. She appreciates that Lynne DeWilde, Public Information Officer, posted exactly how it is supposed to work.

D. Proposals for Additional Items to the Agenda

None

E. Closed Session

It was moved that the members of the Vienna Town Council be polled to affirm that during the Closed Session convened this date, Monday, August 22, 2016, the Town Council met for purposes of discussion of personnel matters, specifically the interviewing of individuals for consideration of appointment to Town Boards and Commissions.

It was further moved that the Certification Resolution be adopted in accordance with State Statutes, and that the Town Clerk is authorized to execute the Certification Resolution.

And it was further moved that the Closed Session be continued to Monday, September 12, 2016 at 7:30 p.m. in accordance with Virginia Code Section 2.2-3711A(1), for purposes of discussion of personnel matters, specifically the interviewing of individuals for consideration of appointment and /or re-appointment to Town Boards and Commissions.

*Motion: Councilmember Voigt
Second: Councilmember Sienicki
Carried unanimously*

It was further moved that Sandra Allen be appointed to the Pedestrian Advisory Committee for a two-year term, said term to be effective August 23, 2016 to August 23, 2018.

It was further moved that Deepa Chakrapani be appointed to the Town Business Liaison Committee for a two-year term, said term to be effective August 23, 2016 to August 23, 2018.

*Motion: Councilmember Voigt
Second: Councilmember Springsteen
Carried unanimously*

This item was approved as shown above.

5. Public Hearings

A. Public Hearing for 120 Church Street NE Alley Vacation. APPLICATION AND REQUEST FOR VACATION HAS BEEN WITHDRAWN

The application for this Public Hearing was withdrawn by the applicant. There will not be a Public Hearing held.

6. Regular Business

A. Council to consider allowing continued use of temporary classroom trailers at Louise Archer Elementary School, 324 Nutley Street NW, located on 8.12 acres of land on the west side of Nutley Street NW in the block between its intersection with Knoll and Orchard streets.

Upon a finding that the public health, safety, and welfare of the Town will not be impaired, it was moved to approve extension of use of three temporary public-use classroom trailers at Louise Archer Elementary School for two years.

*Motion: Councilmember Springsteen
Second: Councilmember Voigt*

Councilmember Sienicki asked that the Mayor write a letter to get the point across on how important the interim is and that the addition that needs to be done, needs to be done in a timely fashion, either before or at this time.

Councilmember Noble encouraged Council to add language that indicates that their student forecast be accurate to the extent that modulars or trailers are no longer needed after construction and that their demographic forecasts are accurate.

Motion was amended to include the above.

Motion carried unanimously

A motion was made by Council Member Springsteen, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

B. Award contract for Town Hall flooring improvements.

It was moved to defer this item until Council gets more information but direct town staff to replace the carpeting in the elevator with new carpeting that will hold up for awhile.

Motion: Councilmember Springsteen

Second: Councilmember Colbert

Councilmember Noble suggested a friendly amendment to the motion as follows: and do such maintenance to the existing tiles that are coming up so they will stay down.

Motion carried unanimously

A motion was made by Council Member Springsteen, seconded by Council Member Colbert, that the Action Item be approved as amended. The motion carried by the following vote:

C. Intent to adopt proposed amendments to Section 1-12 of the Town Code to increase Planning and Zoning Development Review Fees.

It was moved that Town Council approve and adopt the proposed amendments to Section 1-12 of the Town Code to facilitate increasing Planning and Zoning Development Review Fees and authorize the Town Clerk to advertise a Notice of Adoption.

A motion was made by Council Member Voigt, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

D. Request approval of a revised MOU between the Town of Vienna and Vienna Business Association for 2016 Oktoberfest.

It was moved to authorize the Mayor to execute the attached revised MOU between the Town and Vienna Business Association for the 2016 Oktoberfest.

A motion was made by Council Member Springsteen, seconded by Council Member Colbert, that the Action Item be approved. The motion carried by the following vote:

E. Request approval of an MOU between the Town of Vienna and Vienna

Business Association for First Night Vienna 2016-17

It was moved to authorize the Mayor to execute the attached MOU between the Town and Vienna Business Association for First Night Vienna 2016-17.

A motion was made by Council Member Voigt, seconded by Council Member Noble, that the Action Item be approved. The motion carried by the following vote:

- F.** Request approval to purchase a bobcat with snow blower for snow removal from sidewalks

It was moved to approve purchase of a bobcat with snow blower from Winchester Equipment Co., dba Bobcat of Virginia, in the amount of \$23,970.

A motion was made by Council Member Voigt, seconded by Council Member Noble, that the Action Item be approved. The motion carried by the following vote:

- G.** Increase funds for Follin Lane Construction Contract with Jeffery Stack, Inc. IFB 16-02.

It was moved to increase the Follin Lane construction contract with Jeffery Stack, Inc., IFB 16-02, by \$310,000 from the account listed above.

A motion was made by Council Member Springsteen, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- H.** Request to increase funds for IFB 14-15 UPC 103593 - Train Station Sidewalk project

It was moved to approve an increase for IFB 14-15 UPC 103593-Train Station Sidewalk project in the amount of \$48,443.80.

A motion was made by Council Member Noble, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- I.** Request to increase funds for IFB 14-22 UPC 103851 - Traffic Signals Rebuilds

It was moved to approve an increase for IFB 14-22-Traffic Signals Rebuilds in the amount of \$15,932.09.

A motion was made by Council Member Noble, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- J.** Request approval to spend \$22,179 to replace DPW Vehicle #40 within the VRP

It was moved to approve the expenditure of funds in the amount of \$22,179 for the purchase of a 2017 Ford Escape using the NJPA contract and as described in quote 7755.

A motion was made by Council Member Colbert, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- K.** Approve Ninovan and Talahi Roads SE Drainage Improvements Design Contract.

It was moved to award an engineering services contract expenditure for Ninovan and Talahi Roads SE drainage improvements in the amount of \$47,000 to Urban, LTD under RFP 13-05 from the account listed above.

A motion was made by Council Member Noble, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- L.** Award On-Call Water Main & Appurtenances Improvement Contract to E.E. Lyons Construction Co., Inc.

It was moved to award IFB 16-19 Provision & Installation of Water Mains & Appurtenances As Needed contract to E.E. Lyons Construction Co, Inc.

And

It was further moved to approve water main improvement expenditures in an amount not to exceed \$350,000 with E.E. Lyons Construction Co., Inc. from the account listed above.

A motion was made by Council Member Springsteen, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- M.** Request Approval to Publish Annual Report of Delinquent Real Estate Properties as of June 30, 2016.

It was moved that the delinquent real estate property tax list as submitted by the Acting Director of Finance/Treasurer, exclusive of those having been paid since June 30, 2016, be published in a newspaper of general circulation in the Town and posted on the Town's website. It was further moved that the list be transmitted to Fairfax County with a request that it be posted and entered into County records according to law. It was further moved that delinquent real estate property taxes be recorded as a tax lien against said properties.

A motion was made by Council Member Voigt, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

- N.** Renewal of Annual Audit Contract with Robinson, Farmer, Cox Associates PLLC

It was moved to approve renewal of the annual auditing contract with Robinson, Farmer, Cox Associates PLLC in an amount not to exceed, \$55,000 from the account listed above.

A motion was made by Council Member Colbert, seconded by Council Member Voigt, that the Action Item be approved. The motion carried by the following vote:

- O.** Request expenditure for temporary experienced accounting staff from Robert Half/Accountemps Company

Based upon written justification and request for waiver of competitive bidding, it was moved to approve the expenditure in an amount not to exceed \$52,000 for experienced temporary accounting staff with Robert Half/Accountemps Company from the account listed above.

A motion was made by Council Member Voigt, seconded by Council Member Colbert, that the Action Item be approved. The motion carried by the following vote:

- P.** Contract Renewal for Munis Financial Software Support

It was moved to approve contract renewal with Tyler Technologies, DBA Munis, for financial software maintenance for \$48,737.19 from the account listed above.

A motion was made by Council Member Sienicki, seconded by Council Member

Colbert, that the Action Item be approved. The motion carried by the following vote:

Q.

Munis Project Funding Request to Address Corrections and Modifications

It was moved to approve additional funding for the Tyler Munis project in the amount of \$87,285 from account 300-000-0000-39425-48803, for a total project cost of \$855,547.00.

A motion was made by Council Member Noble, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

7. Meeting Adjournment

It was moved to adjourn the meeting at 10:14 p.m.

A motion was made by Council Member Howard J. Springsteen, seconded by Council Member Linda Colbert, that this was approved.. The motion carried by the following vote:

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.