



Town of Vienna

Meeting Minutes

Town Council Meeting

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Monday, December 10, 2018

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127
Center Street, South

Invocation: Reverend Brett Isernhagen, Ephiphany United Methodist Church

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

Present: 7 - Council Member Tara Bloch, Council Member Linda Colbert, Council Member Pasha Majdi, Council Member Carey J. Sienicki, Council Member Howard J. Springsteen, Mayor Laurie DiRocco and Council Member Douglas Noble

2. Approval of the Minutes:

- A. [18-1113](#) Approval of the Regular Minutes of November 19, 2018 and the Work Session Minutes of October 22, 2018.

It was moved to approve The Regular Minutes of November 19, 2018 as submitted.

Motion: Councilmember Sienicki

Second: Councilmember Colbert

Carried Unanimously

It was moved to approve the Work Session Minutes of October 22, 2018 as submitted.

Motion: Councilmember Sienicki

Second: Councilmember Colbert

Abstain: Councilmember Noble

Motion carried

The motion carried as shown above.

3. Receipt of petitions and communications from the Public that is not on the Agenda. (Limited to 5 minutes per issue and no formal action can be taken this evening)

Mr. Howard Serig, 621 Hine St. SE addressed Council regarding a rundown property located at 627 Hine St. SE. The property has been unoccupied for over two months and is in disrepair. It is becoming an eye sore and to his knowledge there is no effort being made to take care of things. The grass is almost 3' high and there are leaves and limbs on much of the lot. He is asking Council that they use any powers that they have to investigate this problem and see what can be done to get the owner to at least do some maintenance work. Also to make sure this property is looked at every now and then so that it is not a potential attraction to the bad elements that sometimes do enter this community. He provided an information sheet to the Town Clerk.

Mayor DiRocco reported that Council received a letter that asked to be put into this

part of the agenda regarding the status of the Marco Polo Site property from Chuck and Laura Anderson, 125 Pleasant St. NW. Mr. Payton asked Ms. Cindy Petkac Planning & Zoning Director, to provide an update. He also stated that they have had contact on this matter with the owner of the property and they will begin proceedings this week. Ms. Petkac stated that she did forward the email chain to Council that Frank Semick, Zoning Administrator, has been in discussions with the owner, Doug D'Alexander and since the fire and the investigation has concluded they provided notification to Mr. D'Alexander that he could proceed with getting a demolition permit. He has indicated that he had a couple of bids but has never proceeded to follow up in getting the utilities capped offed or to file the permits. They have been trying to work with him to move this process forward but unfortunately it has not. They are ready to move forward in initiating the blight proceedings. Mr. Payton stated according to State Code it calls for him to send a letter to the property owner which he is going to do this week and with that it begins a 30 day clock on them to remedy the situation.

4. Reports/Presentations

A. [18-1076](#) Certificate of Appreciation for DH Scarborough

Mayor DiRocco presented a Certificate of Appreciation to DH Scarborough to thank her for her time serving as the Town Business Community Representative to the Town's Local Administrative Retirement Committee. She served from July 6, 1995 to October 11, 2018.

B. [18-1101](#) Vienna Sustainability Challenge Awards

Ms. Susan Stillman, Chair of the Community Enhancement Commission and Ms. Leslie Herman, Director of Parks and Recreation presented the Vienna Sustainability Challenge Awards to the following businesses:

- Joanne Ehreth Burke CPA PLLC
- Caboose Brewery
- Caffe Amouri
- Cycle Chi
- Insight Shop
- Metro Scooters
- Purple Onion Catering Co.
- Social Burger
- The Sustainability Guys

C. [18-1102](#) Vienna Native Garden Recognition

Ms. Susan Stillman, Chair of the Community Enhancement Commission and Ms. Leslie Herman, Director of Parks & Recreation presented the Vienna Native Garden Recognition Awards to the following:

Chae Gilmer
Victor Mendes and the Vienna Vintner
Michael & Jessica Plowgian

D. [18-1097](#) Presentation of 2018 Comprehensive Annual Financial Report (CAFR)

Mr. Andrew Grossnickle of Robinson Farmer & Cox presented Council with the 2018 Comprehensive Annual Financial Report (CAFR).

A. Report and Inquiries of Council Members

Councilmember Springsteen asked if the property that was brought up by Mr. Serig was a neighbor of Councilmember Nobles and if the property was a candidate for blight discussion. Mayor DiRocco stated this is something that has to be researched by staff. Councilmember Noble stated it hasn't been maintained for a period of time and having the Zoning Administrator look at is the next step.

B. Report of the Town Manager

Mr. Payton reported that they did have a meeting with the owners of Keller regarding the Community Center and it progressed well. As of right now they are at a good place that is good for the town.

C. Report of the Mayor

Mayor DiRocco thanked the Parks & Recreation Department for a wonderful Church St. Stroll. She also thanked Historic Vienna Inc. and the Vienna Volunteer Fire Department for helping to get Santa to the stroll on time, the beautiful decorations and the many activities.

Mayor DiRocco also thanked the Town Business Liaison Committee for organizing the 2nd Annual Holiday Decorating Contest for the businesses in town. There were over 25 businesses that participated and they all had lovely decorations. They did have to pick a top winner which was Bards Alley. Since they won she will be working at Bards Alley on Wednesday, December 12th, starting at 5:00 p.m. It is their Winedsay, their Wednesday Wines Day. She hopes everyone will come out and join her, it should be fun.

Mayor DiRocco also mentioned this was the last meeting in 2018 and wished everyone a Happy Holiday Season and a wonderful New Year. She hopes everyone can join them at the Holiday Reception on Friday, December 14th in the Council Chambers from 4-6 p.m. There will be wonderful food and music and hopes to see everyone there.

D. Proposals for Additional Items to the Agenda

None

E. Closed Session

It was moved that the members of the Vienna Town Council be polled to affirm that during the first Closed Session convened this date, Monday, December 10, 2018, the Town Council met for personnel matters, specifically, the interviewing of an individual for consideration of re-appointment to a Town Board or Commission.

It was further moved that the Certification Resolution be adopted in accordance with State Statutes, and that the Town Clerk is authorized to execute the Certification Resolution.

And it was further moved that the Closed Session be continued to later this date, Monday, December 10, 2018 at the conclusion of the Regular Council Meeting, in accordance with Virginia Code Section 2.2-3711.A.(3) for discussion or consideration of the acquisition of real property for a public purpose.

Motion: Councilmember Bloch

Second: Councilmember Noble

Carried unanimously

A motion was made by Council Member Tara Bloch, seconded by Council Member Douglas Noble, that this item be approved. The motion carried by the following vote:

Aye: 7 - Council Member Bloch, Council Member Colbert, Council Member Majdi, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

5. Regular Business

A. [18-1084](#) Consideration of final plat for addition to the Jennie Lynne Subdivision

Attachments: [PC Staff Report - Addition to the Jennie Lynn Division - Final Plat - 11-14-2018](#)
[Addition to the Jennie Lynn Division - Public Works Memo](#)
[Addition to the Jennie Lynn Division - Civil Plans](#)
[Addition to the Jennie Lynn Division - Final Plat](#)
[Addition to the Jennie Lynn Division - Final Plat Application](#)
[PC Chair Memo on Cabin Road Subdivision](#)

It was moved to approve the final plat for subdivision of one lot into two lots on property located at 307 Cabin Road SE in the RS-10, Single-Family Detached Residential zone, with the condition that the applicant contribute \$17,500 toward construction of a water main along Cabin Road SE within 30 calendar days after recording the final plat.

A motion was made by Council Member Springsteen, seconded by Council Member Bloch, that the Action Item be approved. The motion carried by the following vote:

Aye: 5 - Council Member Bloch, Council Member Colbert, Council Member Sienicki, Council Member Springsteen and Mayor DiRocco

Nay: 2 - Council Member Majdi and Council Member Noble

B. [18-1092](#) Consideration of Allowing Continued Use of Temporary Classroom Trailers at Louise Archer Elementary School, Located At 324 Nutley Street NW

Attachments: [FCSB-Louis Archer ES Renewal-2018.11.26 Application Package_71554028_1](#)
[Adopted FY 2019-23 CIP_0](#)

Upon a finding that the public health, safety, and welfare of the Town will not be impaired, It was moved to extend approval for use of two temporary public-use classroom trailers at Louise Archer Elementary School for two additional years from the date of August 22, 2018.

A motion was made by Council Member Noble, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

Aye: 6 - Council Member Bloch, Council Member Colbert, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

Nay: 1 - Council Member Majdi

- C. [18-1093](#) Request for procurement of audio/visual upgrades for cable access channel.

Attachments: [Town of Vienna Control Upgrade Submission 2018-09-28](#)
[TOV Microphone Upgrade Submission 2018-10-09](#)
[7058821-10JC CSS](#)

It was moved to approve purchase and installation of audio/visual upgrades for the Town's cable access channel from Human Circuit at a total cost not to exceed \$ 164,186.80, riding VASCUP contract 7058821-10JC.

A motion was made by Council Member Bloch, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

Aye: 7 - Council Member Bloch, Council Member Colbert, Council Member Majdi, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

- D. [18-1091](#) Purchase of SpeedAlert signs with speed display and Traffic Suite management equipment

Attachments: [Sole Source Procurement - Unsigned Copy](#)
[I-66 TMP Radar Speed Dectors - Town of Vienna](#)
[Waiver Quote & Sole Source](#)

It was moved to approve a sole-source contract award to All Traffic Solutions in the amount of \$59,477.50 for SpeedAlert signs and Traffic Suite management.

A motion was made by Council Member Noble, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

Aye: 7 - Council Member Bloch, Council Member Colbert, Council Member Majdi, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

- E. [18-1103](#) Request additional FY19 spending with Alpha Sheet Metal Inc.

Attachments: [PO 20190211 - Alpha Sheet Metal](#)
[Alpha Sheet Metal Extra Work Order 10.31.18](#)
[IFB 19-03 Summary and Recommendation for Agenda](#)
[IFB19-03finalREBID](#)
[Addendum1IFB19-03rebid](#)

It was moved to approve additional FY19 spending in the amount of \$5,030 with Alpha Sheet Metal Inc.

A motion was made by Council Member Springsteen, seconded by Council Member Sienicki, that the Action Item be approved. The motion carried by the following vote:

Aye: 7 - Council Member Bloch, Council Member Colbert, Council Member Majdi, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

- F. [18-1100](#) Invest funds with VML/VACO Virginia Investment Pool (VIP)

Attachments: [VIP Performance Report](#)[Final LGIP EM Quarterly Performance Report 03.31.2018](#)[LGIP - VML-VACO comparison](#)[Cash balances](#)[Survey of balances](#)[11 VIP Model Ordinance REV 12.2016 Vienna](#)[Exhibit A 15 VIP Trust Agreement - Amended 9.23.16](#)[Exhibit B Signed Joinder agreement](#)

It was moved to authorize the Town of Vienna to invest funds in the VML/VACO Virginia Investment Pool.

A motion was made by Council Member Bloch, seconded by Council Member Springsteen, that the Action Item be approved. The motion carried by the following vote:

Aye: 7 - Council Member Bloch, Council Member Colbert, Council Member Majdi, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

G. [18-1095](#) Intent to adopt amendments to Chapter 6, Finance and Taxation, Article 8, Procurement

Attachments: [Town of Vienna Chapter 6 Finance Taxation 112918](#)[Ordinance of 11-19-18 accept changes](#)

It was moved to adopt recommended changes to the Vienna Town Code, Chapter 6, Finance and Taxation, Article 8, Procurement as presented, and I further move to direct the Town Clerk to advertise a Notice of Adoption.

A motion was made by Council Member Springsteen, seconded by Council Member Bloch, that the Action Item be approved. The motion carried by the following vote:

Aye: 6 - Council Member Bloch, Council Member Colbert, Council Member Sienicki, Council Member Springsteen, Mayor DiRocco and Council Member Noble

Nay: 1 - Council Member Majdi

H. Second Closed Session

Meeting Recessed into Closed Session at 9:50 p.m.

Mayor DiRocco called the Regular Meeting back to order at 10:49 p.m. The Town Clerk called the roll and all members of Council were present.

It was moved that the members of the Vienna Town Council be polled to affirm that during the second Closed Session convened this date, Monday, December 10, 2018, the Town Council met for discussion or consideration of the acquisition of real property for a public purpose.

It was further moved that the Certification Resolution be adopted in accordance with State Statutes, and that the Town Clerk is authorized to execute the Certification Resolution.

And it was further moved that the Closed Session be continued to Monday, January

7, 2018 at 7:00 p.m. in accordance with Virginia Code Section 2.2-3711.A.(1) for personnel matters, specifically discussion of the Town Manager, Town Attorney, and Town Clerk's annual performance evaluations an interviewing and individual for a Town Board or Commission.

A motion was made by Council Member Bloch, seconded by Council Member Springsteen, that the item be approved. The motion carried by the following vote:

Aye: 7 - Council Member Bloch, Council Member Colbert, Council Member Majdi, Council Member Noble, Council Member Sienicki, Council Member Springsteen and Mayor DiRocco

6. Meeting Adjournment

It was moved to adjourn the meeting at 10:51 p.m.

This meeting was adjourned

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.