



# Town of Vienna

## Meeting Minutes

### Town Council Work Session

Charles A. Robinson Jr.  
Town Hall  
127 Center Street South  
Vienna VA, 22180

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Monday, September 24, 2018

7:30 PM

Charles A. Robinson, Jr. Town Hall, 127  
Center Street, South

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#### Work Session

### 1. Regular Business

*Present:*

*Mayor Laurie A. DiRocco*  
*Council Member Tara L. Bloch*  
*Council Member Linda J. Colbert*  
*Council Member Pasha M. Majdi*  
*Council Member Douglas E. Noble*  
*Council Member Carey J. Sienicki*

*Absent:*

*Council Member Howard J. Springsteen*

*Staff Present:*

*Michael D'Orazio, Deputy Director of Planning and Zoning*  
*Michael Gallagher, Director of Public Works*  
*Leslie Herman, Director of Parks and Recreation*  
*Maggie Kain, Director of Human Resources*  
*Adam Kincaid, Communications Specialist, Public Information Office*  
*Charles Lewis, Information Technology Coordinator/Network Administrator*  
*Jim Morris, Chief of Police*  
*Tony Mull, Director of Information Technology*  
*Mercury T. Payton, Town Manager*  
*Cindy Petkac, Director of Planning and Zoning*  
*Marion Serfass, Director of Finance*  
*Jerry Derosa, Grant Fiscal Agent, Finance*  
*Carol S. Waters, Deputy Town Clerk*

#### [18-1020](#)

#### Capital Improvement Plan (CIP) through 2034

**Attachments:** [2019 CIP Presentation FINAL 9-24-18](#)

*The September 24, 2018 meeting to go over multiple years of the annual Capital Improvement Program (CIP) was held in the main Council Chambers of the Charles Robinson Town Hall. Upon opening the work session at 7:33 p.m., the Town Manager recognized Marion Serfass for being Chair of the Budget Committee and for having done a lot of work. Members of the Budget Committee included Department Heads Leslie Herman, Lynne Coan, Maggie Kain, and Michael Gallagher. Mr. Payton reported that the CIP charts demonstrated healthy fund balances through 2034, and he confirmed that there were no plans to increase the meals tax rate. He also informed the group that although Council Member Springsteen was unable to attend the evening's work session, they had reviewed the entire CIP with him to get his comments.*

*Council Member Noble asked what interest rate had been budgeted for the outstanding bond issues at the time of bond issuance, and for what interest rate had they actually been awarded. Ms. Serfass reported that 2018 had been budgeted at 3% and they actually got it for about 2.45%. For 2016, they received a rate of 2.24% and she thinks it was budgeted for around 3%. It was noted that the budgeting used for debt calculations is always conservative.*

*Starting on page one of the CIP Review (see attached), Assumptions for Debt Model, the Finance Director went over everything line by line. She pointed out that debt is issued every two years in the form of bond issues, and the interest rate is estimated at 3.5% for 2020 and increases half a percent every two years after that until 2026. If interest rates rise beyond that in the future, calculations will be adjusted. All bonds are issued for 15 years except for the 2020 bond which is issued for 20 years. Meals tax revenue pays for the debt payments and is projected to grow at 3.75% a year. Ms. Serfass confirmed that meals tax will continue to be charged at the current rate of 3%. She further reported that meals tax revenue had increased an average of 4.7% annually over the last 10 years.*

*Ms. Serfass advised that the Town would have a second debt offering in 2018 to fund its portion of the Mill Street parking project, to purchase the house at 440 Beulah Road, and for a potential future property acquisition. Approximately \$1 million of the \$1.3 million bond premium is included to offset the cost of the second 2018 borrowing. The CIP includes \$14.3 million to build a new police station in the 2020 Bond. Funding for water and sewer projects starts at \$5.4 million in the 2020 Bond and increases 2% with each subsequent bond fund. When asked by Council, Ms. Serfass confirmed that 2% was consistent with the water and sewer rate study.*

*Ms. Serfass told that a reserve for undergrounding power lines had been added. The new reserve starts with half a million dollars per bond issue, beginning with the bond issue in 2024. Council Member Noble stated that he would like to have more conversation about that. Mr. Payton reported that Council Member Springsteen was not in favor of the reserve for undergrounding power lines, since he believes that Dominion Power and the developers should be responsible for that. Mr. Payton said the reserve was added into the CIP in order to assist in the process of undergrounding the power lines, and they realize that half a million dollars every other year will not do all of Maple Avenue. Presumably, some parts of Maple Avenue will be redeveloped at a much slower rate than others and certain sections will be more expensive to underground than others. Having reserve funds available could greatly assist in filling-in gaps when necessary. Council Member Noble said he tended to agree with that idea, but he also agrees that developers should pay for as much as possible. He also offered an idea to possibly divide the undergrounding work into three sections of Maple Avenue.*

*Mr. Payton and Mr. Gallagher related that they had met with Dominion Power to consider the ability to maybe add another local tax onto commercial bills. Whether or not the Town has the scale of customers to make a significant revenue impact that way was questioned. Existing utility taxes were discussed briefly. The Mayor indicated that she would like to learn more about that possibility and any other funding options. Mr. Gallagher related that part of the challenge with leaving undergrounding of power lines entirely up to the developers is that a mid-block section may not be reasonable or even feasible to underground as just one little piece. It makes more sense to do a block at a time but it is hard to do when development is unpredictable and unmanaged. Mr. Gallagher suggested that in*

cases where the developer does not install the undergrounding, they could at least put all the conduit and everything in the ground. In this way, their property frontage would not have to be dug up in the future when undergrounding is commenced. Mr. Gallagher added that this approach would require planning ahead and suggested that the funds earmarked for Power Line Feasibility and Cost Study in the current bond be used to create an implementation plan.

The Town Manager asked Council Members for their thoughts. Council Member Colbert agreed that developers should install conduit if they were not undergrounding the power lines, as suggested by Mr. Gallagher. She also asked if developers could contribute a fee, possibly depending upon the size of the property, into a fund for undergrounding. Council Member Noble said he was fine with the idea of a future reserve but added that other options for alternative funding should be examined over the next couple of years. Council Member Bloch said that she was in favor of it, at least, mainly to fill in the gaps. Council Member Sienicki said that she was not in favor of a reserve. She referenced the time when developers were required to put in money towards sidewalks (if sidewalks were not installed with the development), and then that fund never reached an amount large enough for implementation. Besides that, the costs for undergrounding have greatly increased in recent years and could continue to do so. In conclusion, Council Member Sienicki opined that it would be better to know how much was needed and to do it at that time rather than try to anticipate a bank. Council Member Majdi suggested adding a separate section in the CIP, or perhaps an addendum, for Maple Avenue Projects. In addition to street scape projects, he said the fund could cover a list of things that we would like to see as a Town. For example, it could be for public parks, public use land, public art, way-finding signage, historical site preservation, undergrounding power lines, water and sewer projects, and then of course, the big one being traffic relief projects. Council Member Majdi further suggested, in order to call attention to it even more, it should be developed and produced along the same time-line as the visual design guidelines.

Mayor DiRocco acknowledged Council Member Sienicki's point regarding the sidewalk fund being an issue. Mayor DiRocco commented further that developers should be directed to underground power lines, however, there needs to be some flexibility with that because some properties have more power poles and other challenges with undergrounding. The Mayor also suggested putting an amount of money in the budget for parks, even aside from Maple Avenue. She pointed out that Vienna has been approached from time-to-time by property owners who were willing to sell their property to do a neighborhood pocket park, and having some monies aside in the long-term budget for parks could be really useful. Council Member Noble suggested that the Director of Parks and Recreation should probably look into developing a master plan for the parks. Council Member Bloch opined that it would be nice to have some sort of fund for parks, pocket parks, or for other unforeseen opportunities that may come up. Asked by the Town Manager how much \$500,000 would generally get the Town as far as putting down power lines, the Director of Public Works answered "not much."

Referring back to the Director of Public Works' idea to use funds to create an implementation plan, the Mayor asked if the plan could designate which sites would be best to put together and if it could offer indications of cost along the corridor, since costs would fluctuate depending on the site. Mr. Gallagher answered yes, it could be divided into segments that make sense and could provide an estimated dollar amount. Council Member Sienicki suggested that the reserve could target properties on Maple Avenue which would definitely not be done by developers, such

as the Town Green. Council Member Noble noted that the Comprehensive Plan specifies which Maple Avenue locations are potentially eligible for development. Mr. Payton commented that it sounded like the reserve for undergrounding would be kept in the budget. Council Member Noble reiterated that other financing mechanisms should be explored as well, and mentioned TIF, or Tax Increment Financing as a public financing method. He suggested that it would be worth spending a little bit of time to find out the advantages and disadvantages of TIF.

Discussion returned to a parks master plan. As noted, it is in the Comprehensive Plan but there have not been any funds budgeted for it. The Director of Parks and Recreation recalled that the City of Fairfax spent somewhere around \$80,000 for one, and it was a big endeavor with a lot of community involvement and outreach. Council Member Majdi said if \$80,000 was to be spent from the Parks and Recreation budget, he would rather see some physical park improvements. More suggestions were made about a parks master plan, and Mr. Payton asked if Council would like to add funding for one in the 2020 Bond CIP. He was told yes.

The Finance Director moved on to the chart on page two and handed out an update for it, noting that 2018 had come in better than they had forecasted. She pointed out a change in the 2026 Bond where they had indicated a cost of \$720,000 for the Waters Field turf replacement, but that was the full cost, not the Town's cost. So, that figure was adjusted down to \$216,000. Ms. Serfass suggested that some of those now unallocated funds could be moved if Council would like. The Mayor said she would like to see some money put aside as a reserve for parkland or for "opportunities," however they wanted to word that.

Ms. Serfass announced that Fiscal Year 2018 revenue figures came in \$50,000 higher than the estimated figures on the chart. She continued to field questions from the Mayor and Council.

The Director of Public Works was asked about the status of the Freeman House Bridge and reported that it was under design, they just had a meeting with VDOT, and they expect to have a full design by the end of the year. Asked about Church Street sidewalk status, Mr. Gallagher stated that they just received the specifications and bid package from the consultant and they hope that construction will start after the New Year. Mr. Gallagher continued to answer Council questions and provide project updates. Council Member Sienicki thanked Mr. Gallagher and the Department of Public Works for their diligence and saving so much money on the Marshall Road sidewalk project and other projects.

Marion Serfass continued to go through pages of bond projects and answer questions. She informed Council that they would be starting on the architectural work and engineering for the new police station, getting a project manager, and starting a downtown Library feasibility study.

Ms. Herman revealed that they hope to get the Meadow Lane Park bathrooms replaced by spring of 2019. They would be modular construction, prefabricated restroom facilities with storage space for cleaning supplies. Council Member Sienicki suggested putting at least one little kid-size toilet in each restroom. Council talked about the great assortment of children's toys that have been donated to Meadow Lane Park.

Tony Mull, Director of Information Technology, participated by speaker-phone to go over details of a \$20,000 budget item for a Town Website upgrade.

*In planning the CIP for 2020, Ms. Serfass advised that some conversation about the Bowman House was needed, as it had implications for the Police Station renovation project. Police Chief Jim Morris and Director of Parks and Recreation Leslie Herman joined Council at the discussion table. Ms. Serfass advised that the Town has plans to sign a contract for Police Station architectural and engineering services soon and must decide on the exact location. A decision must be made whether to:*

- 1. Repair the Bowman House, leave it where it is and build the Police Station around it;*
- 2. Move the Bowman House to Locust Street where a small home has already been purchased next to the existing Police Station; or*
- 3. Demolish the Bowman House and build the Police Station in its place, facing Center Street.*

*Presently, the Bowman House needs structural work within its attic/roof. Chief Morris explained that many years ago, someone cut out crossbeams connecting the rafters in the attic to make football equipment storage space. Experts have suggested that the Bowman House should not be occupied if there are winds 50 mile per hour or greater. This is one reason to question whether the Bowman House is worth salvaging. The other reason is that it is not a truly historic property, based upon the United States Secretary of the Interior's guidelines. The Director of Planning and Zoning provided the following detail: There are seven aspects of integrity in determining if the criteria of the building has significance, and the first is location. So, the Bowman House lost a lot of integrity when the building was moved off-site. (In fact, it has been moved twice.) Several other aspects of integrity deal with materials and setting and things like that, so if the original 1890s building is compared to what it is today, it has lost a lot of historic integrity. The siding has been replaced, the bell tower is gone, the windows are different, the chimneys are different, and the roof has been replaced.*

*Mayor DiRocco expressed that regardless of government standards of historical integrity, the question is whether the Bowman House is something of value to the community, and she feels that it is.*

*Director of Planning and Zoning Cindy Petkac shared a photograph of the original 1890 construction with the bell tower. She provided a summary of the Bowman House history that she said she had taken from Mayo Stuntz' book, "This was Vienna," as follows: It was the second school building across the street (on Vienna Elementary School grounds). It was called "the white school house." It was actually located closer to where the rail line went in, and then when the rail line went in, it was moved over basically in front of the existing Vienna Elementary School. A third school was built in 1915 that was supposed to be fireproof, but it burned down in 1919. The 1890 school house, (The Bowman House) was still on the lot and it was used for temporary class rooms. A portion of the existing Vienna Elementary School opened in 1923. Ms. Petkac said that according to the book, the 1890 school (The Bowman House) then moved over to where it is now on the corner of Locust Street and Center Street. She said there is nothing in the book of how the 1890 school was used from 1923 to post World War II. The next reference is post World War II when the 1890 white school house (The Bowman House) was used for Vienna Woodworks. Sometime thereafter it was purchased by the Bowman Family (the mother and daughter), and they sold it to the Town in 1960. Ms. Petkac said that in 1986 when the book was written, the Bowman House was being used as a*

*senior center.*

*Council Member Colbert asked if there was room for all of the art classes currently in the Bowman House, if it had to close temporarily. Ms. Herman acknowledged that the classes would have to be relocated and there is a lot of activity there, including pottery classes, a kiln, guitar, watercolor, and music classes. Ms. Serfass stated that the annual enrollment at the Bowman House is about 450 people. Council considered other possible locations for the classes. Installation of a kiln for firing pottery would create extra problems.*

*The price for moving the Bowman House was unknown, and whether \$200,000 would be enough to repair the upper structure was uncertain. Mayor DiRocco suggested determining those costs. Chief Morris advised that the Bowman House is "land-locked in" by power lines and taking it off that site would be very difficult.*

*The Director of Planning and Zoning brought up the importance of Center Street as the Town's civic row, with Town Hall, the Patrick Henry Library, the Volunteer Fire House, and Vienna Elementary School. She stated that from a planning perspective, it is concerning to build the police station on a neighborhood street. She thought it should be on Center Street because of the presence of civic row and also because of concerns with impacts to the neighbors on Locust Street. Council Member Sienicki recalled that at one point the police did not want to be on Center Street. Chief Morris said that he wants secured parking and a secured facility, but that does not mean that the station could not be on Center Street.*

*Council Member Sienicki said the cost to move the Bowman House depends on where it is moved to, the distance, and the number of power lines. She added that she had been inside the roof structure and it is not pretty. She asked if there was enough room behind the purchased house at 114 Locust Street to put the Bowman House on the back side of the house and create an arts area. She suggested the Vienna Arts Society could be there and it could be a little campus there for the arts where the community comes together, because that is a really big lot. The other thing is the cost of moving the kiln, the chimney for the kiln and the ductwork, the HVAC, and any other special mechanical equipment that is included in that Bowman House. Council Member Sienicki said that she would like to see all of those costs analyzed. She further suggested that it could also be a senior center and a "catch-all" for community.*

*Council Member Noble stated that Vienna needs to actually value what is left of its historic structures. He also said he liked Council Member Sienicki's idea and might want to consider restoring the Bowman House to look like its old picture when it was a school house with a bell tower in front. Then, instead of calling it the Bowman House perhaps it could be called the School House. It could be made to look the way it was originally intended and it could truly be an arts center property for the community. Council Member Noble further opined that historic preservation is meaningful.*

*The Town Manager noted that razing the Bowman House seemed to be off the table and staff should examine what it would take to restore it on-site, what it would take to move it, and what those options would cost. Ms. Petkac stated that a restoration to recreate the appearance of the original structure using new materials would be called a reproduction type preservation.*

*Council Member Bloch suggested a fourth option for the Bowman House. She asked,*

what if the outside of the Bowman House was somehow incorporated into the design of the new Police Station, so the police station comes up to it and maybe wraps around it. The front of the Bowman House and the roof would be maintained to look like the Bowman House but it would really be the front of the police station. Then, on the Locust Street property, the existing house at 114 could be renovated into what could be the studio areas of the arts center.

Council Member Majdi said he thought it was a good idea, and another idea would be basically the same thing but it would not have to stay in the same place. He also stated that from his perspective, razing the Bowman House should not be taken off the table because moving it is very expensive and other opportunities should be considered; perhaps a new construction part of the new facility being built in a way that pays homage to the old style. Council Member Bloch asked if the idea could go to the architects to see if it would be cost effective to incorporate. Chief Morris said that could be done but it might change the scope of work.

Chief Morris told the group that the architects had an idea to utilize the area between the existing police station and the Bowman House to create an actual plaza connecting both buildings without physically connecting the buildings. It could be a public space with artwork on display. Mayor DiRocco said she liked the idea of a plaza between the buildings.

Chief Morris said he would like being on Locust Street and keeping the existing parking lot at the Bowman House. The police could use Locust Street to enter and exit and could use a horseshoe-shape driveway design.

Mr. Payton asked if it would be reasonable to ask the architects to do some assessment work regarding the cost of moving the Bowman House or repurposing it. Mr. Gallagher said that their fee would go up and it could exceed the budget. Council Member Sienicki suggested using someone else who does historic structures. Ms. Serfass asked if they would rather spend some money for a separate feasibility study. The Town Attorney noted that the architects, Dewberry, were a national level firm which would probably have architectural historian-type people. The Mayor stated that getting an idea of the cost would help in making a decision as to whether or not to move the Bowman House. She reiterated that it should be determined whether or not \$200,000 would actually fix the structural damage under the roof. The Mayor commented that the best scenario would be if the Bowman House did not need to be moved and the \$200,000 allotment was enough to fix the structure and keep it safe, but she definitely did not want to compromise the ability to do the best thing for the police station. Mr. Payton said that this topic could be brought back for more discussion at another work session and meanwhile, staff would work to answer some of those questions.

Discussion of other budgeted Capital Improvement Plans resumed. Regarding Town Hall Improvements, Council asked what was wrong with the elevator. Two directors responded that it shakes and gets stuck sometimes. Council Member Sienicki requested a professional assessment of the elevator in order to perhaps find a more cost effective means of improvement; perhaps it could be rehabilitated instead of replaced. \$50,000 was removed from the CIP for a concession stand on the Town Green. Council Member Colbert opined that a concession stand did not fit the vision for the Town Green. The Mayor agreed. Council Member Sienicki said that she thinks sales are prohibited on the Town Green. Some Council Members said they would be more supportive of a splash pad instead of a concession stand on the Town Green.

*Mike D'Orazio of Planning and Zoning spoke of getting wayfinding signage ready for Maple Avenue and Church Street after the Mill Street parking garage becomes useable. Council Member Majdi opined that it would be nice to have signage to indicate where the industrial corridor starts, abutting the commercial district. He added that perhaps they could also add a cast iron archway there.*

*Mr. D'Orazio also talked about making public space in the central business district more attractive and livelier with lights strung on the trees. This would be on Church Street from Lawyers Road to Park Street. Council Member Sienicki questioned whether that would damage the trees. Ms. Herman advised that lights on the trees would have to be re-wrapped every two years to avoid any harm.*

*Council Member Colbert asked about putting in a different crosswalk at the W&OD Trail to make it safer.*

*When asked about funds for Town Green site improvements, Ms. Serfass said it was for trees and pavers. Ms. Herman explained that there is an issue. The Willow Oaks, which are on the bike rack side on the left as viewed from Maple Avenue, will eventually have to be taken out because they have roots that run close to the top of the surface and are popping pavers up as they grow in towards the fountain. If the pavers were removed, the roots would create a tripping hazard. It was reported that certain trees have more of a habit of going straight to a water source. Other trees are not as water seeking and their root structures are different. It would be a constant maintenance problem to trim the roots continually.*

*Council Members suggested that it would be more cost effective to do the tree work at the same time as the new splash pad work. Council Member Sienicki suggested consulting Elisabeth Lardner, who designed the Town Green, because she had a vision of a splash pad being on the grassy area closer to the Trail area. Council looked for items to move out of the 2020 Bond Issue in order to find funds for splash pad installation at the same time as the tree and paver work at the Town Green. Concession stands for Glyndon Park and the Town Green were moved out of the budget plan. Glyndon Park rest rooms were included in the 2028 budget. Someone suggested delaying the elevator repairs.*

*Council Member Sienicki pointed out that a splash pad would require maintenance, and asked if there is enough in the budget. It would basically be considered a pool, so there are requirements for water quality, chlorine, etc. Ms. Herman advised that one Parks and Recreation staff member is pool certified. Ms. Herman offered to check with Fairfax to see what they spend on maintenance, on a yearly basis.*

*The Director of Parks and Recreation explained that the existing Community Center boilers and pumps were not accounted for in the architectural and engineering drawings for the renovation and expansion project, and because they are not integrated into the HVAC control system, staff does not have the ability to program temperature. All HVAC mechanical equipment needs to be tied into the control system in order to prevent the pumps from burning out. The faucets in the bathrooms run on electricity and once the sinks stop working, the Community Center must close. Ms. Serfass suggested funding the Community Center boiler integration out of the 2018 contingency fund and Council agreed. Council Member Majdi suggested looking into a different technology that he knows of. He thinks it could potentially tie the boiler costs and the emergency generator costs together, to be more cost efficient.*



*Mayor and Council discussed that it would make sense to do all work around Southside Park in the same year rather than having the area torn up twice. Asked when the Vienna Little League would do their field work, Ms. Herman reported that it could potentially be in the winter of 2019. The Town's work on the fields would not happen before 2022 or 2023. Southside Creek restorations are planned for 2022. The Mayor advised that it would be nice if the improvements for Southside fields would coincide with the stream restorations, but the funding is not available. Council went on to talk about Tysons redevelopment and Tysons plan for ball fields. Council Member Sienicki spoke of how Fairfax County collects money per field, per usage, or per player but the Town of Vienna does not charge any of its users.*

*Continuing the review of projects for the 2020 and 2022 Bond Issues, Mr. Gallagher answered questions and provided updates on more public works projects. He was asked to speak on the asphalt milling machine for \$520,000 in the CIP Plan. He said he had been thinking about the future and how the extra funding that they have put in these budgets has \$150,000 just for asphalt, for either Town crews or contractors. An Asphalt milling machine would increase the production of in-house work tremendously, he said. Currently, the Town has an asphalt zipper, which is attached to a front-end loader. It mills it up, but then all the millings are still in the road. DPW has to get a dump truck and clean them up. It is labor intensive, taking about a day's work just to mill a section of road. An asphalt milling machine can mill a road in a couple hours and shoots the millings right into a dump truck. So it would take less labor and increase production a lot, possibly doing a couple roads a day. Mr. Gallagher stated that under the leadership team of Jonathan Wooden and James Kirby, he has noticed an incredible difference in what the crews are doing these days, and currently they are actually being limited by their equipment. Council Member Sienicki asked whether adding large equipment like this would increase maintenance costs and Town insurance. She also inquired about the off-set of buying versus renting over a time-frame, how often it would be used, and whether they had done that cost/benefit analysis. Mr. Gallagher said he thought they had looked at that, but he knew that renting is extremely expensive. Council Member Sienicki asked if an arrangement could be made with another jurisdiction to share it. Mr. Gallagher said he could see what other jurisdictions were doing but he does not think many municipalities are buying milling machines. He further commented that judging by the condition of Town streets, something needs to be done.*

*Council Member Noble asked for a price comparison on a standard block, between the Town's cost for a crew doing the work with the asphalt zipper and cleaning it up versus the cost of having a contractor come in and do the milling. Council Member Noble also commented that to share an asphalt milling machine could be problematic because everyone would want to use it when the weather was good.*

*Council Member Sienicki asked about the Town Hall improvements for 2022. Ms. Serfass responded that it was for new chairs in the Council Chambers, and the two lobby floors and stairs. As observed by staff, the existing chairs in the Council Chambers are not comfortable.*

*Council Member Noble disclosed that most government capital improvement plans he has worked with in the past have a one or two sentence description of the actual work. He said he hoped that could be implemented with this capital plan because it would be much better for public accountability and showing where the money is going. Mr. Payton told Council Member Noble that they would update the CIP Plan to include descriptions. Council Member Noble further described that the information should include the nature of the work, for example whether it was*

*design engineering and construction, or the project's limits.*

*Council Member Sienicki asked whether anyone had done an assessment of the park shelters, their rooves, the structures themselves, and picnic benches. Ms. Herman said that Fairfax County usually keeps an eye on those things, but she will check on it.*

*Council Member Colbert asked about refurbishment of softball fields and discussion ensued.*

*Ms. Serfass went through the CIP for 2026, 2028, 2030, 2032, and 2034 relatively quickly. Council did not have as many questions for those years.*

*Mr. Payton thanked the Finance Director and her staff, and all the directors for their work on the CIP. At the Town Council Meeting of October 15, 2018, Council will be asked to consider approval of the Capital Improvement Plan.*

## 2. Meeting Adjournment

*The Town Council Work Session of Monday, September 24, 2018 adjourned at approximately 11:04 p.m.*

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*Mayor Laurie A. DiRocco*

*Signed / Dated:* \_\_\_\_\_

*Attest:* \_\_\_\_\_  
*Deputy Town Clerk*

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*