



Town of Vienna

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Meeting Minutes Planning Commission Work Session

Wednesday, August 14, 2019

7:00 PM

127 Center St. South

The Planning Commission met for work session on Wednesday, August 14, 2019, at 7 p.m. in the Council Chambers of the Vienna Town Hall, 127 Center Street South, Vienna, Virginia, with Michael Gelb, Chairman, presiding. The following members were present: Sarah Couchman, Mary McCullough, Steve Kenney, David Miller, Andrew Meren, and Sharon Baum participated by phone calling in from South Carolina. Also in attendance and representing Town Staff: Cindy Petkac, Director of Planning & Zoning and Jennifer Murphy, Commissioner Clerk.

WORK SESSION TO DISCUSS POTENTIAL CHANGE TO PLANNING COMMISSION MEETING START TIME.

The Planning Commission of the Vienna Town Council met August 14, 2019 to consider a change in Commission meeting start time. Director Petkac provided a compilation of various community board start times for consideration. The discussion among members favored an earlier start time with consideration of shortened meetings overall. It was suggested that work sessions and full meetings could be scheduled on alternating weeks, or potentially work sessions could follow full meetings. Chairman Gelb stated that the general consensus was a 7:30 start time.

It was agreed to trial the change for one year with the option to revisit in the following calendar year. Formal adoption will appear as a regular Council agenda item for vote.

The next scheduled work session will be an interactive Parliamentary Procedure training session presented by Colette C. Trohan of A Great Meeting, Inc. Copies of Roberts Rules in Brief can be requested from Commission Clerk, Ms. Murphy.

The remainder of the session included a back and forth among Commissioners regarding status of the MAC rezoning application for 374-380 Maple Avenue W. Chairman Gelb will draft a memo to Mayor DiRocco and the town council requesting a timeline update.

The work session concluded at 7:46 PM.

*Respectfully submitted by,
Jinger Eberspacher
Recording Secretary*

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