



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes Town Council Work Session

Monday, December 16, 2019

7:30 PM

Charles A. Robinson, Jr. Town Hall, 127
Center Street, South

Work Session

1. Regular Business

*Councilmembers Present: Mayor Laurie A. DiRocco Councilmember Linda J. Colbert
Councilmember Pasha M. Majdi
Councilmember Douglas E. Noble Councilmember Nisha Patel, M.D. Councilmember
Steve Potter Councilmember Howard J. Springsteen*

Staff Present:

*Steven Briglia, Town Attorney Mercury T. Payton, Town Manager
Michael Gallagher, Director, Public Works Tony Mull, Director of IT
Marion Serfass, Director of Finance
Lynne Coan, Communications and Marketing Manager Melanie Clark, Town Clerk*

*Town Manager Mercury Payton opened the December 16, 2019 Town Council Work
Session at 7:30pm noting three items on the agenda.*

A. [19-1532](#)

Printing Agendas and Attachments as well as the Use of Bottled Water

*Mr. Payton stated that Councilmember Colbert will be leading the discussion on
printing Agendas and Attachments as well as the Use of Bottled Water.*

*Councilmember Colbert suggested using the new Town water bottles instead of
plastic water bottles. She added that it would set a good example. She further stated
that the Councilmember's name could be added to the bottle and left at Town Hall
for future use. Councilmember Springsteen stated that he does not feel the Council
consumes too much bottled water nor does he feel it is a major expenditure. Mayor
DiRocco added that she liked the idea of having the new water bottles at Town Hall
for the Council's use. Councilmember Noble liked the idea suggested by
Councilmember Colbert.*

*Councilmember Colbert also shared concerns with printing additional pages of the
agenda and referred to Tony Mull, Director of IT, for some suggestions. Mr. Mull
noted that it is a little more difficult viewing documents on the smaller iPads. He
welcomed the Council to come in for further training if needed. Discussion ensued
on Council preferences, the challenges of the Granicus software as well as possible
use of a stylus and a blue light filter on the iPads.*

**I recommend that the Town Council discuss the matter and share with the Town Staff what
the next steps with this item will be, if there are any changes that Town Staff should make
regarding this matter.**

B. 19-1531

Staff recommendations for projects from the Maple Avenue Multimodal Study

Mr. Payton stated that the goal for this evening is for Staff to discuss ideas and concepts that have come from the Kimley-Horn report. He added that the Director of Public Works, Mike Gallagher, is here to lead the discussion. Mr. Gallagher handed out copies of the Maple Avenue Multimodal Study and a summary of current transportation projects. Councilmember Majdi asked Mr. Gallagher the status of the Kimley-Horn recommendations and if Staff reviewed the recommendations as requested by Council. Mr. Gallagher stated that the draft report from Kimley-Horn arrived at his office that morning. In lieu of the Kimley-Horn report not available at the evening's work session, Town Manager Payton suggested having a follow up discussion at the January 13, 2020 work session. Councilmember Potter stated that he made a note when he read this if they did not have the complete report he would recommend not having this meeting. Councilmember Noble stated it was his hope that the work session would occur between the draft and final report. He also added that he would like Council to be a little more fully informed of some of the existing projects. The Council decided to wait for the Kimley-Horn report for the discussion and final decision. Mr. Gallagher stated that he would email the draft report to the Council by Wednesday. Mr. Gallagher reviewed with Council the evening's hand out. After a brief discussion, Councilmember Noble suggested stopping the current conversation and waiting for the final report. Councilmembers agreed not to continue the discussion. Councilmember Colbert asked if the powerpoint could be sent to the Council. Councilmember Noble asked that the final version of the presentation be added as an attachment to the agenda in advance viewable to the public. Town Manager Payton apologized for not having this report prepared and ready for this evening's discussion.

C. [19-1524](#) Discussion of performance measures to be shared with Town citizens

Town Manager Payton introduced Finance Director, Marion Serfass, for the discussion related to performance measures to be shared with Town citizens. Director Serfass discussed with Council the tables that represent key performance measures and key survey results, grouped by Strategic Plan vision criteria. Tables discussed in the survey included fiscal responsibility, safe community, efficiently mobile and influential and well-governed. Recommendations were made regarding narratives to the National Citizen's Survey results, interaction with the Town's website, objectives, performance measures and overall fine tuning of the survey.

2. Meeting Adjournment

The meeting adjourned at 9:22 pm.

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