



Town of Vienna

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Meeting Minutes Planning Commission Work Session

Wednesday, December 9, 2020

7:30 PM

127 Center St. South

Continuity of Government - Electronic Participation

The Planning Commission met for a work session with the Town Council on Wednesday, December 9, 2020, at 7:30 p.m. in the Council Chambers of the Vienna Town Hall, 127 Center Street South, Vienna, Virginia. Adoption of the Continuity of Government allowed the following Planning Commission members to participate electronically: Sarah Couchman, David Miller, Julie Hays, Andrew Meren, David Patariu, Sharon Baum, Keith Aimone, and Jessica Plowgian. Stephen Kenney, Chairman presiding was present at Town Hall.

Participating staff included: Cindy Petkac, Director, Planning and Zoning, Michael D'Orazio, Deputy Director of Planning & Zoning, Kelly O'Brien, Principal Planner, Andrea West, Planner, and Frank Simeck, Zoning Administrator, John Jay Sergeant, Engineer, Andrew Jinks, Traffic Engineer, and Michael Gallagher, Director of Public Works, all participated via Zoom and the Clerk to the Commission Jennifer Murphy present at Town Hall.

Resolution for Continuity of Government

Resolution for Continuity of Government

Motion: Patariu

Second: Hays

Roll call vote: 7-0

Work session on proposed revision to sidewalk ordinance, Section 17-67.2

Mike D'Orazio, Deputy Director of Planning & Zoning presented proposed revisions to the Sidewalk Ordinance requiring developers to construct sidewalks on infill lots regardless of existing adjacent sidewalks. Additional proposed language would require developers to dedicate land and to construct sidewalk, curb, and gutter. The State Assembly only provides permission for sidewalks, limiting the allowance of adding language at this time. Additional language has also been proposed to direct applications to Public Works rather than the Town Council to streamline the review process.

As a stated goal of the Pedestrian Master Plan, this change should be approved. The Ordinance will be up for public discussion at the January 13, 2021 public hearing.

Work Session on proposed amendment of the zoning ordinance to specify Family Day Home as a permitted use.

Proposed Amendment of the Zoning Ordinance to specify Family Day Home as a Permitted Use

Frank Simeck, Town Zoning Administrator presented proposed text amendment language. Commissioners requested that code section 18-210 with code section 18-13 be amended to specifically include "Child Day Care" as an enumerated use. The amendment is proposed as a means to clarify code language and not to change it.

Work session on proposed amendments to temporary sign regulations

Proposed Amendments to Temporary Sign Regulations

Director Petkac presented. Town Council has recommended additional changes to the Temporary Sign Regulations. Staff is seeking commission input.

Commissioner comments are summarized as follows:

- Enforcement presents an ongoing problem; strictly complaint driven;*
- Less is more; proposed standards are too restrictive;*
- Need clarification on time duration for short duration (30 days) and limited duration (7 days) for yard signs;*
- Regarding advertisement - Proposed time duration should represent the maximum duration for consideration; changes can be made following public hearing;*
- Recommend change for Short Duration Yard Signs change from 30 to a 60-day duration.*

Work Session Adjournment

There being no further discussion, Chairman Kenney adjourned the work session at 9:12 PM.

Respectfully submitted,

*Jinger Eberspacher
Recording Secretary*

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.