



Legislation Details (With Text)

File #: 24-4528 **Version:** 1 **Name:**
Type: Action Item **Status:** Agenda Ready
File created: 6/14/2024 **In control:** Town Council Meeting
On agenda: 7/8/2024 **Final action:**
Title: Request to Award RFP 24-16 for On-Call Environmental Professional Services to WSP USA Environment & Infrastructure, Inc., and Request for FY25 Spending

Sponsors:

Indexes:

Code sections:

Attachments: 1. 1. RFP 24-16 - Environmental Professional Services - Marxh 26, 2024, 2. 2. Proposal Tabulation - RFP 24-16 -March 26, 2024, 3. 3. Notice of Intent to Award - RFP 24-16 -June 18, 2024, 4. 4. WSP USA Environment & Infrastructure - Proposal - March 26, 2024, 5. 5. WSP 2024 Rate Schedule_Vienna - June 17, 2024, 6. 6. REGULATORY Requirements for 24-4528 Agenda Items Rev - June 14, 2024

Date	Ver.	Action By	Action	Result
7/8/2024	1	Town Council Meeting		

Subject:

Request to Award RFP 24-16 for On-Call Environmental Professional Services to WSP USA Environment & Infrastructure, Inc., and Request for FY25 Spending

DATE(S) OF PRIOR COUNCIL CONSIDERATION OF THIS ISSUE:

On Nov. 4, 2019, the Vienna Town Council approved the contract award for RFP 20-02, Environmental Professional Services, to Wood Environment & Infrastructure Solutions (WSP). The last contract option with WSP expired on June 30, 2024.

EXPLANATION AND SUMMARY :

The Department of Public Works (DPW) is seeking Town Council approval to award Request for Proposal (RFP) 24-16 to WSP USA Environment & Infrastructure, Inc. (WSP) for On-Call Environmental Services and to authorize an allocation of \$200,000 for fiscal year 2025 services to be utilized on an as needed basis.

As background, the last contract option for Environmental Professional Services (RFP 20-02) expired on June 30, 2024 and RFP 24-16 is the re-competed contract to provide these services in FY25. Proposals were received from four (4) offerors. Three (3) Evaluation Committee members reviewed the proposals and the top two (2) companies, WSP USA Environment & Infrastructure, Inc., and Bowman Consulting Group Ltd., were interviewed. WSP was the top-ranked offeror and has been determined to meet all the requirements of the RFP. Negotiations were held and a rate schedule has been agreed upon.

WSP USA Environment & Infrastructure, Inc. will be utilized on an as needed basis to provide environmental services, engineering, and consulting for the Town's Water Resources Program. This contract will accomplish the objective of providing quality service and to assist the Town in maintaining its MS 4 permit and MS-4 Program Plan, meeting all requirements outlined by the Virginia Department of Environmental Quality, and assisting in the management of the Town's FEMA Flood Hazard Areas (SFHA).

Next Steps: Award IFB 24-16 for continuation of services in FY25.

Expected Completion Time Frame: FY25

Strategic Plan Initiative : *Vienna is an environmentally sustainable community.*

Departmental Recommendation : Recommend approval.

Finance Recommendation : Recommend approval.

Purchasing Recommendation : Recommend approval.

Town Attorney Recommendation : The Town has solicited Requests for Proposals and the Town may award the proposed On-Call Environmental Services contract to the highest rated proposer in the discretion of the Town Council.

Town Manager's Recommendation : I recommend the Town Council approve the award of the contract for On-Call Environmental Professional Services (RFP 24-16) to WSP USA Environment & Infrastructure, Inc., and to authorize an allocation of \$200,000 for fiscal year 2025 services, as presented.

Cost and Financing: \$200,000

Account Number: 550-551-0000-55111-43104

550-551-0000-55111-47404

Prior Funding Approval : June 5, 2023 - \$150,000

Decision Needed by This date: July 8, 2024

PROPOSED/SUGGESTED MOTION

"I move to approve the award of the contract for On-Call Environmental Professional Services (RFP 24-16) to WSP USA Environment & Infrastructure, Inc., and to authorize an allocation of \$200,000 for fiscal year 2025 services.

Or

Other action deemed necessary by Council.