



Legislation Details (With Text)

**File #:** 20-1752      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Passed

**File created:** 6/9/2020      **In control:** Town Council Meeting

**On agenda:** 7/6/2020      **Final action:** 7/6/2020

**Title:** Request appropriation for annual audit contract with Robinson Farmer Cox Associates

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Professional Auditing Services Non-binding cost proposal, 2. Request for Auditing Services - Proposal, 3. Regulatory Requirements for Agenda Items- Regular procurement over \$30000 Audit

Date	Ver.	Action By	Action	Result
7/6/2020	1	Town Council Meeting	approved	

**Subject:**  
Request appropriation for annual audit contract with Robinson Farmer Cox Associates  
**EXPLANATION AND SUMMARY :**

In February 2015, the Town solicited RFP 15-04 for financial auditing services. The six-year contract with a three-year extension was awarded to Robinson Farmer Cox Associates at the April 13, 2015 Council meeting. Robinson Farmer Cox has indicated that its fees in fiscal year 2020-21 to audit fiscal year 2019-20 will be \$47,000.

The Finance Department asks Town Council to authorize this expenditure for the sixth year of the contract.

**Strategic Plan Initiative:** *Vienna is a fiscally responsible community.*

**Departmental Recommendation :** Recommend authorization of the appropriation to Robinson Farmer Cox Associates PLLC for financial auditing services.

**Finance Recommendation :** Recommend authorization of the appropriation to Robinson Farmer Cox Associates PLLC for financial auditing services.

**Purchasing Recommendation :** Recommend approval.

**Town Attorney Recommendation :** The Town has a contract with Robinson Farmer Cox Associates for auditing services, and Town Council may approve the proposed expenditure of funds in its discretion.

**Town Manager's Recommendation :** I recommend the Town Council approve the appropriation of \$47,000 for the annual auditing contract with Robinson Farmer Cox Associates PLLC, as presented.

Cost and Financing: \$47,000  
Account Number: 100-102-1024-11241-43103  
Decision Needed by This date: July 7, 2020

**PROPOSED/SUGGESTED MOTION**

"I move to approve appropriation of \$47,000 for the annual auditing contract with Robinson Farmer Cox Associates PLLC for the sixth year of a six-year contract."

Or

Other action deemed necessary by Council.