



Legislation Details (With Text)

**File #:** 24-4284      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 2/13/2024      **In control:** Town Council Meeting

**On agenda:** 3/4/2024      **Final action:**

**Title:** Request approval of Memorandum of Understanding (MOU) between the Town of Vienna and Vienna Business Association for 2024 Halloween Parade

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1. Regulatory Requirements for Agenda Items- Halloween MOU 2024, 2. 2. MOU Halloween Parade-2024

Date	Ver.	Action By	Action	Result
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**Subject :**

Request approval of Memorandum of Understanding (MOU) between the Town of Vienna and Vienna Business Association for 2024 Halloween Parade

**DATE(S) OF PRIOR COUNCIL CONSIDERATION OF THIS ISSUE:** None

**EXPLANATION AND SUMMARY :**

The Town of Vienna and Vienna Business Association (VBA) are continuing the very popular Halloween Parade on Maple Avenue. Each year, a Memorandum of Understanding (MOU) is required between the Town and Vienna Business Association to solidify the roles that each is responsible for in preparation for and execution of the parade. This year’s parade is scheduled for Wednesday, Oct. 23.

**Strategic Plan Initiative:** Vienna as a complete community.

**Board or Commission of Interest:** Town Business Liaison Committee

**Departmental Recommendation :** The Parks and Recreation Director recommends approval of the MOU between the Town of Vienna and Vienna Business Association.

**Finance Recommendation :**

**Purchasing Recommendation :**

**Town Attorney Recommendation :** The Town Council may approve the proposed Halloween Parade MOU between the Town and the Vienna Business Association in its discretion.

**Town Manager's Recommendation :** I recommend the Town Council authorize the Mayor to execute the MOU between the Town and Vienna Business Association for the 2024 Halloween Parade as

presented.”

Cost and Financing: N/A

Account Number: N/A

Prior Funding Approval: *Annual General Budget (Year), Amendments, CIP Budget (Year), or ARPA.*  
N/A

Decision Needed by This date: March 4, 2024

**PROPOSED/SUGGESTED MOTION**

"I move to authorize the mayor to execute an MOU between the Town and Vienna Business Association for the 2024 Halloween Parade."

Or

Other action deemed necessary by Council.