



Legislation Details (With Text)

File #: 18-843 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 4/16/2018 **In control:** Town Council Meeting

On agenda: 5/7/2018 **Final action:**

Title: Request to utilize Whitman, Requardt & Associates, LLP for Park St NE sidewalk improvements

Sponsors:

Indexes:

Code sections:

Attachments: 1. WRA Park Street NE Improvements Design Scope and Fee 03-01-18, 2. RFP 17-02 ONCALL ENG FOR FEDERAL-STATE PROJECTS, 3. RFP 17-02 Summary Report and Award Recommendation, 4. Evaluation-Initial Selection RFP 17-02, 5. Project Administration and Appendix A_Park Street, 6. Park Street NE Sidewalk mailing labels - updated 4-19-2018, 7. Park Street NE Sidewalk Project Design Notice Letter

Date	Ver.	Action By	Action	Result
5/7/2018	1	Town Council Meeting	approved	Pass

Subject:
Request to utilize Whitman, Requardt & Associates, LLP for Park St NE sidewalk improvements

EXPLANATION AND SUMMARY :

DPW requests to utilize Whitman, Requardt & Associates, LLP for Park St NE sidewalk improvements. The project is approximately 850 linear feet and will consists of curb, gutter, and sidewalk section along the north side of Park St NE between Albea Court NE and Ayr Hill Avenue NE.

This project is funded by a VDOT Transportation Alternatives grant with a local match, using local NVTA 30% funds.

Attached is a proposal and scope of work from Whitman, Requardt & Associates, LLP, per the terms and conditions of RFP 17-02, in the amount of \$51,752.

Departmental Recommendation : Recommend approval

Finance Recommendation : Recommend approval

Purchasing Recommendation : Recommend approval

Town Attorney Recommendation : The Town has an engineering services contract with Whitman, Requardt & Associates, LLP, and Town Council may authorize the expenditure of funds in its discretion.

Town Manager's Recommendation : I recommend the Town Council award an engineering services contract for Park Street NE sidewalk improvements to Whitman, Requardt & Associates as

presented.

Cost and Financing: \$51,752

Account Number: 300-000-0000-39445-48801 / Project# 418SDWK002-DESIGN

Decision Needed by This date: 05/07/2018

PROPOSED/SUGGESTED MOTION

"I move to award an engineering services contract for Park St NE sidewalk improvements to Whitman, Requardt & Associates, LLP in the amount of \$51,752, utilizing RFP 17-02."

Or

Other action deemed necessary by Council.