



Legislation Details (With Text)

**File #:** PCWS20-047 **Version:** 1 **Name:**

**Type:** Planning Commission WS Item **Status:** Agenda Ready

**File created:** 9/17/2020 **In control:** Planning Commission

**On agenda:** 9/23/2020 **Final action:**

**Title:** Joint Work Session with Town Council on Zoning Update

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Town of Vienna - Diagnostic Report - 09.17.2020, 2. Town of Vienna - Draft Engagement Plan - 09.17.2020, 3. Kick Off Presentation - Vienna VA, 4. Vienna Engagement Plan Pres 20200923

Date	Ver.	Action By	Action	Result
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**Subject:**  
Joint Work Session with Town Council on Zoning Update

At its July 6, 2020 meeting, Town Council awarded RFP 20-05 to Calfee Zoning to clarify, simplify, reorganize, and update the Town’s subdivision and zoning ordinance, Chapters 17 and 18 of the Town Code. Calfee is the lead consultant for a team that includes YARD & Company, specialists in public engagement and urban design, Nelson Nygaard, an internationally recognized transportation firm, and Venable LLP, land use attorneys. As part of the project kick-off, the consultant is seeking input on their draft diagnostic report of the subdivision and zoning ordinances and draft engagement plan.

Background: The Town’s last significant zoning code changes occurred over fifty years ago in 1969; a significant portion includes regulations that date back to the 1956 zoning ordinance. The zoning code is outdated and cumbersome. This results in uncertainty for citizens, elected officials, and the development community. Staff from the Department of Planning and Zoning is managing the project with leadership from Town Council and the Planning Commission. The Town desires to have a strong, collaborative process among community stakeholders, Council, Planning Commission, staff, and the consultant team.