



Legislation Details (With Text)

File #: 18-814 **Version:** 1 **Name:**
Type: Action Item **Status:** Agenda Ready
File created: 3/28/2018 **In control:** Town Council Meeting
On agenda: 4/9/2018 **Final action:**
Title: Terminate Maple Avenue Design Guidelines Contract with Lardner/Klein Landscape Architects
Sponsors:
Indexes:
Code sections:

Attachments: 1. 052317rv Vienna Design Guidelines Revised under 50 052317 Fee Proposal Vienna-REV, 2. 052317rv Vienna Design Guidelines Revised under 50 Extra Services 1, 3. vienna_designguidelines_1, 4. vienna_designguidelines_2, 5. 030118 rsent 120517 RV. vienna_designguidelines_2

Date	Ver.	Action By	Action	Result
4/9/2018	1	Town Council Meeting	approved	Pass

Subject:
Terminate Maple Avenue Design Guidelines Contract with Lardner/Klein Landscape Architects
EXPLANATION AND SUMMARY :

On June 5, 2017, Council awarded a contract to Lardner/Klein Landscape Architects for \$48,176 to develop design guidelines for Maple Avenue Commercial (MAC) Zone projects. Work commenced on the project last summer. The first invoice for work through September 30, 2017, for \$7,231.80, was submitted October 3, 2017. It was paid by the Town on October 17, 2017.

At direction of the Town Manager, work on the project was halted in October following issuance of a consultant questionnaire to Board of Architectural Review (BAR) members, which they perceived to be outside the intended purpose of the project as well as especially critical of the BAR. A second invoice for \$2,500 was submitted November 9, 2017 for “missed billing in Invoice #1.” The second invoice has not been paid.

The new Director of Planning and Zoning (DPZ) feels the intent of the project to provide visual guidance to MAC projects could best be achieved by DPZ staff and that the contracted work is unnecessary.

Departmental Recommendation : Recommend contract termination.

Finance Recommendation : Agree with DPZ recommendation. This is a 2017 carry-forward request to FY2018. The remainder could be used for other DPZ projects.

Purchasing Recommendation : Recommend approval.

Town Attorney Recommendation : After notice to the contractor, Town Council may authorize termination of this architectural services contract for the convenience of the Town in the discretion of Town Council.

Town Manager's Recommendation : I recommend the Town Council terminate for convenience the design guidelines contract with Lardner/Klein Landscapes Architects and further move to thank Lardner/Klein for its services to the Town as presented.

Cost and Financing: \$48,176 total contract amount
\$9,731.80 billed to date
\$7,231.80 paid to date
\$38,444.20 total contract remaining based on billed amount

Account Number: 100-108-1081-18110-43101

Decision Needed by This date: April 9, 2018

PROPOSED/SUGGESTED MOTION

"I move to terminate for convenience the design guidelines contract with Lardner/Klein Landscape Architects and further move to thank Lardner/Klein for its service to the Town."

Or
Other action deemed necessary by Council.