



Legislation Details (With Text)

**File #:** 18-1077      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 11/2/2018      **In control:** Town Council Meeting

**On agenda:** 11/19/2018      **Final action:**

**Title:** Award design contract for 441 and 443 Orchard Street NW drainage improvements

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Citizen Meeting Notice - Council Design Package - 20181101, 2. Orchard St NW project map, 3. Orchard Street NW Drainage Improvements Project\_Mailing List and Map, 4. RFP 19-01 - URBAN, 5. 17-896 - Urban Task Order

Date	Ver.	Action By	Action	Result
11/19/2018	1	Town Council Meeting	approved	Pass

**Subject:**  
Award design contract for 441 and 443 Orchard Street NW drainage improvements

**EXPLANATION AND SUMMARY :**

The right-of-way along 441 and 443 Orchard Street NW is an existing shoulder and ditch roadway with minimal drainage infrastructure. In heavy rains, stormwater flows down the street and ponds on these properties. Homeowners have reported repeated incidences of concern.

At this time, DPW requests to use Urban Ltd to provide engineering services for survey and design of drainage improvements, utilizing the on-call civil engineering contract RFP 19-01 in the amount of \$31,000 (\$29,400 for task order plus 5% contingency). Money for this task will come from the Stormwater Fund.

**Departmental Recommendation :** Recommend approval

**Finance Recommendation :** Recommend approval

**Purchasing Recommendation :** Recommend approval

**Town Attorney Recommendation :** The Town has an engineering services contract with Urban Ltd, and Town Council may authorize the proposed expenditure of funds in its discretion.

**Town Manager's Recommendation :** I recommend the Town Council award an on-call civil engineering contract to Urban Ltd, as presented.

Cost and Financing: \$31,000  
Account Number: 550-551-0000-55111-43104  
Decision Needed by This date: 11/19/2018

**PROPOSED/SUGGESTED MOTION**

"I move to award an on-call civil engineering contract to Urban Ltd in the amount of \$31,000 for the design of drainage improvements at 441 and 443 Orchard Street NW."

Or

Other action deemed necessary by Council.