



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Legislation Details (With Text)

**File #:** 16-019      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 1/26/2016      **In control:** Town Council Meeting  
**On agenda:** 2/1/2016      **Final action:**  
**Title:** Award contract to Amec Foster Wheeler, Inc. for stormwater MS-4 Permit compliance activities.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Vienna FY16 MS4 Compliance SOW\_12-21-2015, 2. Contract Renewal Letter - Signed FY 16

Date	Ver.	Action By	Action	Result
2/1/2016	1	Town Council Meeting	approved	Pass

### Subject:

Award contract to Amec Foster Wheeler, Inc. for stormwater MS-4 Permit compliance activities.

### **EXPLANATION AND SUMMARY :**

The Town was reissued General Virginia Pollutant Discharge Elimination System (VPDES) Municipal Separate Storm Sewer System (MS4) Permit (VAR040066) on July 1, 2013. The general permit requires the Town to implement the best management practices (BMPs) in its MS4 Program Plan and to annually update the plan.

Amec Foster Wheeler, Inc. (AFW) has been requested by staff to assist with the following FY2016 activities:

- Fiscal Year 16 (FY16) MS4 Program Plan Update and Annual Report - The Town must update the MS4 Program Plan no later than June 30, 2016 and post it to the Town's website. The Town must then submit an annual report to DEQ covering FY16 (July 1, 2015 through June 30, 2016) activities no later than October 1, 2016.
- Town Council/Planning Commission Presentation - An annual update on stormwater management activities must be provided to the Town Council or the Planning Commission.
- Staff Training - The Town must provide appropriate staff training in accordance with Minimum Control Measure #6. Training for FY16 is to be coordinated with the Town's stormwater pollution SOPs and the Northside Property Yard SWPPP.
- Dry Weather Outfall Screening - The Town must conduct outfall screening on at least 50 outfalls prior to June 30, 2016. The results must then be submitted to DEQ in the annual report. The newly hired DPW water quality engineer will assist with the sampling.
- Northside Property Yard SWPPP Implementation - The Town adopted a SWPPP for the Northside Property Yard in FY15. Implementation includes quarterly site inspections, annual comprehensive site inspections, implementation of BMPs identified in Table 4F, and training (covered above). The newly hired DPW water quality engineer will assist with the inspections and implementing any revisions.

Attached is a proposal from AFW under RFP 14-04 in the amount of \$23,300 for these services.

**Departmental Recommendation :** DPW recommends approval

**Finance Recommendation** : Recommend approval.

**Purchasing Recommendation** : Recommend approval

**Town Attorney Recommendation** : The Town has a contract with Amec Foster Wheeler, Inc. that may be extended and renewed per the original Request for Proposal RFP 14-04. The Town Council may approve the proposed contract renewal or solicit bids for the proposed services in its discretion.

**Town Manager's Recommendation** : I recommend the Town Council award a \$23,300 professional services contract to AMEC Foster Wheeler, Inc. as presented.

Cost and Financing: \$23,300

Account Number: 550-551-0000-55111-47404

Decision Needed by This date: N/A

**PROPOSED/SUGGESTED MOTION**

"I move to award a \$23,300 professional services contract to Amec Foster Wheeler, Inc. for MS-4 Permit Compliance under RFP 14-04 account listed above."

Or

Other action deemed necessary by Council.