



## Legislation Details (With Text)

<b>File #:</b>	16-496	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Action Item	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	6/19/2017	<b>In control:</b>		Town Council Meeting	
<b>On agenda:</b>	7/10/2017	<b>Final action:</b>			
<b>Title:</b>	Request to approve emergency purchase of two A/C units and additional FY17 spending with Advanced Building Services				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. 1 - PO, Waiver, Quote & Contract, 2. 2 - Blanket PO & IFB 15-08, 3. Waiver & Quote - 2nd AC Unit, 4. Waivers HVAC Equipment DPW 06 2017				

Date	Ver.	Action By	Action	Result
7/10/2017	1	Town Council Meeting	approved	Pass

### Subject:

Request to approve emergency purchase of two A/C units and additional FY17 spending with Advanced Building Services

### EXPLANATION AND SUMMARY :

1. DPW made an emergency purchase with Advanced Building Services to replace the existing Trane model YCD151C4HCAA main rooftop unit. The A/C Rooftop Unit at Northside Property Yard went completely out over the weekend of 06/03/17. Advanced Building Services (ABS) had been maintaining this unit and had advised us (The Town) that this unit was on its last leg about a week prior, and Building Maintenance did not anticipate that the replacement would come so soon.  
Building Maintenance asked ABS for a quote for replacement thinking there was time to plan for it, but the need is now. Building Maintenance in accordance with IFB 12-12 submitted the required procurement forms to make an emergency purchase to replace this unit, there is a three-week lead-time for shipment and that does not include travel time. Therefore, would not count on the installation by June 30, 2017. PO 20170659 was issued for \$22,562.00.
2. 06/21/17 a second A/C unit went out at the Northside Property Yard resulting in another emergency purchase with ABS to replace the existing Trane 5 ton-condensing unit and Reznor gas fired furnace. ABS will replace with a Carrier 16 SEER condensing unit and a Carrier 95+ gas furnace in the amount of \$14,474.00.
3. Request additional FY17 spending on blanket PO 20170222 in the amount of \$1,600.00 to cover June 2017 maintenance in accordance with IFB 15-08. PO total will be \$20,173.00.

**Departmental Recommendation :** Recommend approval.

**Finance Recommendation** : Recommend approval.

**Purchasing Recommendation** : Recommend approval

**Town Attorney Recommendation** : The Town Council may approve the emergency purchase of HVAC equipment as described in the staff report and written waiver requests in its discretion.

**Town Manager's Recommendation** : I recommend the Town Council approve the emergency purchase with Advanced Building Services as presented.

Cost and Financing: 1) \$22,562.00 2) \$14,474.00 3) \$1,600.00

Account Number: 1) 100-104-1041-14320-43308 2) 300-000-0000-39420-48101 Proj# 4170414142  
-FF&EQP 3) 100-104-1041-14320-43304

Decision Needed by This date: N/A

**PROPOSED/SUGGESTED MOTION**

"I move to approve the emergency purchase with Advanced Building Services for the two A/C Units at Northside Property Yard for a total of \$37,036.00 and additional FY17 spending in the amount of \$1,600.00 on PO 20170222 from the accounts listed above."

Or

Other action deemed necessary by Council.