



## Legislation Details (With Text)

**File #:** 18-712      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Agenda Ready  
**File created:** 1/12/2018      **In control:** Town Council Meeting  
**On agenda:** 1/29/2018      **Final action:**  
**Title:** Resolution to update VDOT Urban Street Maintenance Inventory

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. U1\_Form\_Town\_of\_Vienna\_Arterial&CollectorRoads, 2. U1\_Form\_Town\_of\_Vienna\_LocalRoads, 3. VDOT Urban Maint. Inventory V3, 4. Resolution\_

Date	Ver.	Action By	Action	Result
1/29/2018	1	Town Council Meeting	approved	Pass

**Subject:**

Resolution to update VDOT Urban Street Maintenance Inventory

### EXPLANATION AND SUMMARY :

A State Functional Classification System has been developed for urban roads and streets in cities and towns eligible to receive street payments under Section 33.2-319 of the Code of Virginia. The Town of Vienna receives an annual payment from VDOT based on lane miles. VDOT currently notes a total of 131.51 lane miles in its inventory for the Town of Vienna.

DPW staff has been working over the last several months to review the inventory. Based on a comparison of VDOT street lengths and widths to our GIS data, staff developed a list of 98 street segments that need to be updated in VDOT's database.

VDOT's Urban Construction and Maintenance Program (Urban Manual), Policies and Guidelines, states:

"Municipalities receiving maintenance payments may adjust their mileage inventory annually to reflect additions, deletions, annexations, mergers or incorporations that occur during the year. Each municipality must report its mileage adjustments on Form U-1 and include a resolution from the local governing body and a sketch map showing the changes. Adjustments are submitted to the appropriate VDOT District with a copy to the Local Assistance Division as soon as the changes occur. However, the inventory, U-1 and required documentation must be submitted to the Department no later than February 1st of each year in order to be eligible for payment in the next fiscal year (beginning July 1st). Mileage adjustments provided after February 1st will not be included in the following fiscal year's maintenance payments."

Form U-1 and the Council resolution are attached to this report. Form U-1 indicates changes to the inventory. In addition to changes to street length and width revisions, staff identified some street names and segment descriptions that need revision. Based on the current payment formula, this

would result in an additional \$43,580 per year from VDOT starting in FY 2018-19.

**Departmental Recommendation** : Recommend approval.

**Finance Recommendation** : Recommend approval.

**Purchasing Recommendation** : N/A

**Town Attorney Recommendation** : Town Council may adopt the proposed VDOT Urban Street Maintenance Inventory Resolution in its discretion.

**Town Manager's Recommendation** : I recommend the Town Council approve a resolution submitting staff-recommended changes to the VDOT Urban Street Maintenance Inventory as presented.

Cost and Financing: N/A

Account Number: N/A

Decision Needed by This Date: 01/29/2018

**PROPOSED/SUGGESTED MOTION**

"I move to approve a resolution submitting staff-recommended changes to the VDOT Urban Street Maintenance Inventory and authorize the Mayor to execute the Resolution."

Or

Other action deemed necessary by Council.