



Legislation Details (With Text)

File #: 18-861 **Version:** 1 **Name:**
Type: Action Item **Status:** Agenda Ready
File created: 4/25/2018 **In control:** Town Council Meeting
On agenda: 5/7/2018 **Final action:**
Title: Request to extend professional services contract with and increase funds to Kimley-Horn for consultation in support of public parking analysis

Sponsors:

Indexes:

Code sections:

Attachments: 1. Kimley-Horn Scope, 2. Kimley-Horn PO, 3. Kimley Horn Renewal to 4-30-2019

Date	Ver.	Action By	Action	Result
5/7/2018	1	Town Council Meeting	approved	Pass

Subject:

Request to extend professional services contract with and increase funds to Kimley-Horn for consultation in support of public parking analysis

EXPLANATION AND SUMMARY :

On August 14, 2017, the Town entered into an agreement with Kimley-Horn to perform work under Fairfax County Contract (4400003237, RFP 2000000131) - Consulting Services for Transportation and Urban Planning, Design & Engineering Services - by executing a contract rider to this master agreement. The contract fee was not to exceed \$19,897.15. The Town has expended the majority of the contract amount; there is approximately \$2,000 remaining. Staff requests to extend the contract and increase funding by \$20,102.85 for a total contract amount not to exceed \$40,000.

Kimley-Horn has provided the following engineering services and analysis on the proposed Mill Street public parking facility: feasibility and functionality of concept drawings, trip generation memo, parking operations and maintenance costs, signal warrant analysis, parking adaptive reuse, traffic and intersection analysis, and acceptable walking distances. Kimley-Horn participated in several phone calls and internal meetings with Town staff. The consultants also attended a public hearing on this matter and provided responses to numerous public and Council questions.

As the Town contemplates other potential public parking facilities, there is a need for continued professional engineering services and consultation. The funds to pay for these services will be advanced by the capital project fund to be consolidated into the project cost of an eventual garage project or projects.

Departmental Recommendation : Recommend approval.

Finance Recommendation : Recommend approval.

Purchasing Recommendation :

Town Attorney Recommendation : Town Council may approve the proposed expenditure of funds in its discretion.

Town Manager's Recommendation : I recommend the Town Council approve an extension of the professional services contract with Kimley-Horn for professional engineering services and consultation in support of public parking analysis as presented.

Cost and Financing: Not to exceed \$40,000
Account Number: 300-000-0000-39420-48801
Decision Needed by This date: May 7, 2018

PROPOSED/SUGGESTED MOTION

"I move to approve extension of the professional services contract with Kimley-Horn for professional engineering services and consultation in support of public parking analysis in an amount not to exceed \$40,000."

Or
Other action deemed necessary by Council.